

1	<p>The fields in each record layout are based on the schema for the eVA data warehouse (with some additional fields). The file/record layouts for interface files being imported into the eMail and for interface files being exported from the eVA data warehouse are the same. However, some record types are not used by the import interface and some are not used by the export interface.</p> <p>The import interface will not process Receiving Header and Receiving Detail record types. Agencies who are importing transactions from their ERP systems are not expected to send receiving information to the eMail. They should handle receiving within their ERP or enter receiving directly into eVA after the order has been imported.</p> <p>The export interface will not include Req Header Attachment records and Req Line Attachment records. Attachments are not stored in the data warehouse.</p>
2	<p>For import files: Agencies should include requisitions/orders that are expected to be sent to the vendor electronically through eVA (via the Ariba Commerce Services Network) and those that will be printed and forwarded to the vendor by the agency. If the vendor is not registered in eVA, the requisitions/orders should also be sent. The record layout information gives specifics on how to send this information on the import interface file.</p> <p>Do NOT include on the import interface file requisitions/orders that are made with a purchase card, unless they are confirming orders. Pcard information must be communicated to the vendor outside of the interface. Pcard numbers should not be sent on the interface file. Pcard orders sent on the interface file will be treated as normal (direct orders).</p>
3	<p>The standard date format follows ISO standards which is YYYY-MM-DDTHH:MM:SS.SSS YYYY indicates the four position year (ex. 2002), MM indicates the month (ex. 01 = January, 02 = February, etc.), DD indicates the day (ex. 01, 02, etc.), T is a literal to indicate that time follows, HH is the hour in military time (ex. 13 is 1 PM), MM is minutes (ex. 01, 02, etc.), SS.SSS is seconds and milliseconds (ex. 01.000, 02.000).</p>
4	<p>For the column "Required on Import File?":</p> <p>REQUIRED means this information is required on the XML file that will be created from the import flat file and sent to the eMail.</p> <p>COVA_REQUIRED means that this field will not be directly translated into XML and sent to the eMail, but for technical or functional reasons, a value must be provided.</p> <p>COVA_REQUESTED means that agencies should send this information if at all possible.</p> <p>OPTIONAL means that the field is not required to be sent to the eMail in the XML, but agencies may choose to send the information. If provided on the import interface file it will be passed to the eMail in the XML.</p> <p>Agency Specific means that each agency could decide whether to make this field required in the eMail. If the agency made this field required in the eMail and AUTO_SUBMIT = true, a value for the field is required on the import file.</p> <p>NOT USED means that if a value is provided for the field on the import file, it will not be used for processing the interface.</p> <p>FUTURE means that this is an eVA reserved field that may be used in the future but it is not currently defined.</p>
5	<p>When agencies create the file to be imported into eVA and there is no data for that particular run, agencies can handle by 1) not creating an output file at all, or 2) creating a file with only a header record and footer record. When the message broker encounters a file with only a header record and footer record, the message broker will send an email notification to the agency.</p>
6	<p>The maximum filesize for an import file is 4 MB. The message broker will not accept import files with a filesize greater than 4MB. The Java Client will not transport files from the agency's server to the DGS message broker server if the filesize is greater than 4 MB. If the Java Client cannot transport the import file because of filesize limitation, an error is written to the Java Client log file.</p>

eVA Interface File Specification**Type:** Delimited/multiple record types**Record Delimiter:** Linefeed ASCII (10)
(Carriage Return ASCII (13)/Linefeed ASCII (10) sequence is supported. The carriage return is ignored.)**Field Delimiter:** Tilde (~)**Interface File Naming Convention:** eVAREQAXXX-YYYYMMDDHHNNSS

eVA - eVA Interface File

REQ - Designates the file as requisitions/receivings

A - identifies organization as an agency

XXX - Agency Number

YYYY - Year with century of file creation

MM - Month of file creation

DD - Day of file creation

HH - Hour of file creation (in military time, ex. 13 equals 1 PM)

NN - Minute of hour of file creation

SS - Second of file creation

(e.g. eVAREQA194-20020530143001.txt)

Record Type Definitions:

Record Type	Type Code	Cardinality (per requisiton)	Mandatory
File Header	FH	N/A	Yes
Requisition Header	RH	1..1 (only one)	Yes
Requisition Line	RL	1...n (one or more)	Yes
Requisition Accounting Line	RA	0...n (zero or more)	No
Requisition Header Comment	HC	0...n (zero or more)	No
Requisition Header Attachment	HA	0...n (zero or more)	No
Requisition Line Comment	LC	0...n (zero or more)	No
Requisition Line Attachment	LA	0...n (zero or more)	No
Receiving Header	VH	0...n (zero or more)	No
Receiving Line	VL	0...n (zero or more)	No
Receiving Comment	VC	0...n (zero or more)	No
File Footer	FF	N/A	Yes

Example of Record Order:

FH	File Header
RH	Requisition Header (requisition 1)
RL	Requisition Line (requisition 1, line 1)
RA	Requisition Accounting (requisition 1, line 1, accounting line 1)
RA	Requisition Accounting (requisition 1, line 1, accounting line 2)
RL	Requisition Line (requisition 1, line 2)
RA	Requisition Accounting (requisition 1, line 2, accounting line 1)
RA	Requisition Accounting (requisition 1, line 2, accounting line 2)
RA	Requisition Accounting (requisition 1, line 2, accounting line 3)
HC	Header Comment (requisition 1, header comment 1)
HA	Requisition Header Attachment (requisition 1, header attachment 1 for header comment 1)
HC	Header Comment (requisition 1, header comment 2)
HA	Requisition Header Attachment (requisition 1, header attachment 1 for header comment 2)
HA	Requisition Header Attachment (requisition 1, header attachment 2 for header comment 2)
LC	Requisition Line Comment (requisition 1, line 1, comment 1)
LA	Requisition Line Attachment (requisition 1, line 1, line attachment for comment 1)
LC	Requisition Line Comment (requisition 1, line 1, comment 2)
LC	Requisition Line Comment (requisition 1, line 2, comment 1)
LC	Requisition Line Comment (requisition 1, line 2, comment 2)
VH	Receiving Header (requisition 1, receiving header1)
VL	Receiving Line (requisition 1, receiving header 1, receiving line 1)
VL	Receiving Line (requisition 1, receiving header 1, receiving line 2)
VC	Receiving Comment (requisition 1, receiving header 1, comment 1)
VH	Receiving Header (requisition 1, receiving header2)
VL	Receiving Line (requisition 1, receiving header 2, receiving line 1)
RH	Requisition Header (requisition 2)
.....	(records for second requisition, then third, etc.)
FF	File Footer

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
5	RECORDTYPE	Value will always be "FH" indicating file header.	FH		internal use	Internal use		COVA_REQUIRED
10	AGENCYCODE	The first position indicates whether this order is for an agency or local government , a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.	A194	VARCHAR2(10)	internal use	Internal use		COVA_REQUIRED
20	FILETYPE	Identifies the basic contents of the file. This file will include eVA purchase order information. This value will always be "EVAREQ".	EVAREQ		internal use	Internal use		COVA_REQUIRED
30	FILECREATEDATE	This is the date/time stamp of when the file was created.	2002-04-09T14:55:45.000		internal use	Internal use		COVA_REQUIRED
40	AGENCYREFID	This is a unique identifier used in communicating between DGS and the agency to refer to the original file sent by the agency or locality. First position indicates whether this file is for an agency or local government , a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Agency may append other information that might be helpful in identifying the file.	A194_06302002_batch1		internal use	Internal use		COVA_REQUIRED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
5	RECORDTYPE	Value will always be "RH" indicating requisition header.	RH	not applicable	internal use	Internal use	Value list	COVA_REQUIRED
10	AGENCYCODE	<p>The first position indicates whether this order is for an agency or local government , a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code.</p> <p>Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.</p> <p>For import files sent to the eMail, a value provided will not be used because it is derived from CLIENTNAME.</p>	A194	VARCHAR2 (10)				COVA_REQUIRED
20	DATASOURCE	<p>Identifies the system that sent the information to the data warehouse.</p> <p>For import files sent to the eMail, a value provided will not be used. After loading into the eMail, the order will subsequently be loaded into the data warehouse with a value of "BUYER" to indicate that the data warehouse received the information from the Ariba Buyer eMail.</p> <p>If an import transaction was unable to be loaded into the eMail, but is loaded directly to the data warehouse (from holding database), the value will be 'EXT-PO'.</p>	BUYER EXT-PO	VARCHAR2 (10)				NOT USED
30	PONUMBER	<p>The purchase order number.</p> <p>For import files sent to the eMail, a value provided will not be used, see definition for REQNUMBER.</p> <p>For export files, this is the purchase order number that was system assigned by the eMail. These numbers should start with "DO", "PCO", "EP", or "POB"..</p>	A194-0001234, DO12345, PCO7896, EP456, POBA19422	VARCHAR2 (50)				NOT USED
40	CLIENTNAME	<p>This is the full identifier that the eMail uses to identify each agency or local government. The first position indicates whether an agency or local government (an "A" or an "L"), the positions that follow indicate the agency number or the FIPS number, and the remaining positions indicate the abbreviation.</p> <p>An example value is "A194DGS", where "A" indicates an agency, "194" is the agency number and "DGS" indicates the Department of General Services.</p> <p>For import files, the CLIENTNAME must match the value set up in the eMail.</p>	A194DGS	VARCHAR2 (25)	Header	client_name	Yes	REQUIRED
50	BSOID	<p>A Buysense Org is an organizational unit established within a CLIENTNAME in the eMail. It is used to provide different requisition and receiving workflow approval rules and different accounting defaults.</p> <p>For import files, a value provided will not be used. The BSOID will be defaulted to the BSOID associated with the requester ID (REQREQUESTERID).</p> <p>For export files: This is the Buysense Org ID of the requester.</p>	A194-ERP BSO	VARCHAR2 (255)				NOT USED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
60	REQNUMBER	<p>For import files: The combination of REQNUMBER (column 60) and STATUS (column 200) on the Requisition Header record must be unique across all of eVA. To ensure uniqueness, the value provided for REQNUMBER should always be prefixed with the AGENCYCODE and an underscore character. For example, A194_12345678 or L760_45288. If AUTO_SUBMIT = true and the requisition is successfully imported into the eMall, the value provided in REQNUMBER will become the requisition number and the purchase order number in the eMall. If AUTO_SUBMIT = false or if the imported requisition is loaded into the eMall in Composing status, the value provided in REQNUMBER will become the requisition number only. The eMall will assign the purchase order number after someone logs in to the eMall and submits the requisition, approvals are made if necessary, and the order(s) are created. For change orders and cancellations, always provide the original requisition/order number.</p> <p>For export files: This is the unique requisition number assigned by the eMall. If the requisition was imported from the interface into the eMall, the requisition number will be prefixed with "IRQ:". If the requisition was entered in the eMall, the requisition number will start with "PR". If the requisition was sent to the eMall from eprocurement, the prefix will be "E2E:". For change orders, the requisition number will include the concatenation of the version number in the eMall.</p>	A194_12345678, L760_45288, PR1182, IRQ:A501_0019247 E2E:POBA1941218	VARCHAR2 (50)	Header	UniqueName	No	REQUIRED
70	REQCREATEDATE	<p>This is the date the requisition was first created.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
80	REQSUBMITDATE	<p>This is the date the requisition was first submitted for approval.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
90	REQRESUBMITDATE	<p>If the requisition was ever denied, this is the last date the requisition was resubmitted for approval after having been denied.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
100	REQAPPROVEDDATE	<p>This is the date of the final approval of the requisition.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
110	ORDERMETHODCATEGORY	<p>The value of "Pcard" indicates the order was made with a purchase card. The value of "Direct" indicates the order was not made with a purchase card. The value of "ERP" indicates the order/requisition was imported from an ERP.</p> <p>For import files sent to the eMall, do not include pcard orders on the file. Confirming pcard orders may be sent, but pcard numbers must be communicated to the vendor outside of the interface. The system will assume all orders are "Direct"..</p>	Pcard, Direct, ERP	VARCHAR2 (20)				NOT USED
120	POTYPE	<p>A value of "PCO" indicates the order was made with a purchase card (regardless of whether an eprocurement agency). A value of "DO" indicates a direct order, the order was not made with a purchase card and the agency is not an eprocurement agency. A value of "EP" indicates a director order, the order was not made with a purchase card and the agency is an eprocurement agency. A value of "EXT" indicates an order that was imported into the eMall from an external interface. A value of "POB" indicates an order that was sent to the eMall from the eprocurement system.</p> <p>For import files sent to the eMall, do not include pcard orders on the file. Confirming pcard orders may be sent, but they will be treated as direct orders - no pcard information should be sent through the interface</p> <p>The sum of the extended amounts for all items on the purchase order. See the worksheet labeled 'eMall to ePro' for more information on the value.</p>	PCO, DO, EP, EXT, POB	VARCHAR2 (10)				NOT USED
130	TOTALCOST	For import files sent to the eMall, a value provided will not be used because it will be system generated in the eMall.	1575.26	NUMBER (37,5)				NOT USED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
140	NUMLINESONPO	The number of purchase order lines (also known as commodity lines). For import files sent to the eMail, a value provided will not be used because it will be system generated in the eMail.	3	NUMBER (10)				NOT USED
150	ENCUMBRANCEOVERFLAG	Internal flag used in the eMail for processing encumbrances when using near real-time integration. For import files, a value provided will not be used.	true, false	VARCHAR2 (1)			true/false	NOT USED
160	ORDEREDDATE	The purchase order date. For import files sent to the eMail, this value will not be used because it will be system generated in the eMail.	2002-04-07T12:01:00.000	DATE				NOT USED
170	ORDCAL_YYYY	The four position year of the purchase order date. For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.	2002	VARCHAR2 (4)				NOT USED
180	ORDCAL_MM	Two position number that indicates the month of the purchase order date. Ex. 01 = January, 02 = February, etc. For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.	04	VARCHAR2 (2)				NOT USED
190	ORDCAL_QUARTER	One position number that indicates the calendar quarter of the purchase order date. Ex. 1 = January through March, 2 = April through June, 3 = July through September, and 4 = October through December. For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.	2	VARCHAR2 (1)				NOT USED
200	STATUS	For import files sent to the eMail, this column will be used to pass the requisition/order change order sequence number. This field is designated as COVA_REQUIRED, but the transaction will not necessarily reject if not provided. If no value is provided, the message broker will try to process as a new order. The message broker uses this sequence number to ensure that original orders, change orders and cancellations are processed in the appropriate order. If the value is numeric and greater than 0, the transaction will be treated as a change requisition/order, otherwise the transaction will be treated as a new requisition/order. A value of 1 means the first change order, a value of 2 means the second change order, etc. The eMail considers the original requisition as the first version. The first change order (agencies will send a 1 for the first change order), will be considered version 2 of the requisition. For instance, if the agency sends a 1 in the STATUS and A194_1234 in the REQNUMBER, the resulting requisition will be A194_1234-V2. If sending a cancellation, the agency should send the next sequence number (just as if this was the next change order). When the import file is processed, the output value of STATUS in the email will be generated depending on the AUTO_SUBMIT and IGNORE_APPROVAL_FLOW values and whether the entire requisition passes integrity edits. See separate document "eVA eMail Import File: Auto_Submit and Ignore_Approval_Flow Processing". For export files, the value will be "Ordered" , "Receiving", "Received", "Cancelled", or "eProcurement". The "Received" status indicates all items on the order have been received in the eMail. Notes: The status will only be receiving, if the order is partially received on the same day as ordered. If the requisition goes to ordered status one day and there are partial receivings on subsequent days, the status will not be changed and the order will not be included in the export file until the order goes to received status or is closed or cancelled.	0, 1, 2, Ordered, Receiving, Received, Cancelled, eProcurement	VARCHAR2 (25)			COVA_REQUIRED	
210	LASTMODIFIEDDATE	If the purchase order was cancelled, this is the date it was cancelled. For import files sent to the eMail, a value provided will not be used because it is system generated.	2002-04-07T13:30:02.000	DATE				NOT USED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
220	REQCHANGEBYID	If the purchase order was cancelled, this is the eVA login ID of the person who cancelled the order. For import files sent to the eMall, this is system generated.	tjones	VARCHAR2 (50)				NOT USED
230	REQPREPARERID	This is the login ID that represents the buyer. The name associated with this login ID will appear on the purchase order. This is the person the vendor would contact for questions. For import files sent to the eMall, this must be a valid eVA user login or a valid eVA email address. This login does not have to be in the same Buysense Org as the requester (see REQREQUESTERID field in this document).	tjones	VARCHAR2 (50)	Header	Preparer	Yes	REQUIRED
240	REQPREPARERFIRSTNAME	This is the first name of the person who entered the requisition in the eMall. For import files sent to the eMall, a value provided will not be used because it is system derived from the REQPREPARERID. This is the last name of the person who entered the requisition in the eMall.	Tom	VARCHAR2 (100)				NOT USED
250	REQPREPARERLASTNAME	For import files sent to the eMall, a value provided will not be used because it is system derived from the REQPREPARERID.	Jones	VARCHAR2 (100)				NOT USED
260	REQTITLE	This is the title of the requisition. It is included on the printed purchase order. It is printed at the very top of the purchase order, not very visible to be used to communicate with the vendor. For export files, this is the text that was entered in the Title field on the requisition screen.	Replenish stockroom	VARCHAR2 (128)	Header	Name	No	REQUIRED
270	REQREQUESTERID	This is the login ID of the person identified in the "On Behalf Of" field in the requisition title screen. The workflow approval and accounting defaults for this person is used in requisition processing. Neither the requester login ID nor the requester name is included on the PO. For import files, this must be a valid eVA user login or an email address associated with the Buysense Org that the requisition will be imported into. This user's Buysense Org will be used for any accounting defaults and workflow (if used). A "generic" eVA login may be used. The "generic" login must be set up in the eMall with a standard naming convention.	jdoe	VARCHAR2 (50)	Header	Requester	Yes	REQUIRED
280	REQREQUESTERFIRSTNAME	This is the first name of the person identified in the "On Behalf Of" field. For import files sent to the eMall, a value provided will not be used because it is system generated from the REQREQUESTERID. This is the last name of the person identified in the "On Behalf Of" field.	Jane	VARCHAR2 (100)				NOT USED
290	REQREQUESTERLASTNAME	For import files sent to the eMall, a value provided will not be used because it is system generated from the REQREQUESTERID.	Doe	VARCHAR2 (100)				NOT USED
300	REQHOLDUNTILDATE	In the eMall, users have the option of preparing the requisition in advance of the date they would like to place the order. When a user specifies a Hold Until Date, the request goes through the normal approval process, but the order goes to "ORDERING" status and is not sent to the vendor until reaching the REQHOLDUNTILDATE. When the order is sent to the vendor the status is changed to "ORDERED". For import files sent to the eMall, a value provided will be sent through XML to the eMall.	2002-04-07T13:30:02.000	DATE	Header	HoldTillDate	No	OPTIONAL
320	PCARDALIAS	If the order was made using a purchase card, this is the alias for the purchase card number. For import files sent to the eMall, do not include pcard orders on the file. Confirming pcard orders may be sent but they will be treated as normal direct orders. Pcard numbers must be communicated to the vendor outside of the interface. DO NOT send pcard numbers on the interface file. A value provided in this field will not be used.	jdoeali6as	VARCHAR2 (50)				NOT USED
330	ATTACHMENTYESNO	A value of "false" indicates there are no attachments to be sent to the vendor. A value of "true" indicates there are attachments to be sent to the vendor. For import files sent to the eMall, this value is system generated based on an attachment file being successfully sent by XML with the same REQNUMBER.	true, false	NUMBER (1,0)				NOT USED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
340	ENTITYCODE	This is a COVA-defined field on the requisition header (EVAHDRPICK1) that is generally the agency number for agencies and the FIPS code for local governments. An example is "194" which is the agency number for the Department of General Services. Values have been established in the eMail. For export files, this field is populated with the "value" of the field data. For import files, the value on the import file must match the "unique ID" of the field data that has been established in the eMail.	194	VARCHAR2 (10)	Header	ReqHeadFiel dDefault1	Yes	Agency Specific
345	ENTITYCODEDESC	This is the description associated with ENTITYCODE. An example is "Department of General Services". For import files sent to the eMail, this description is derived from ENTITYCODE.	Department of General Services	VARCHAR2 (400)				NOT USED
350	FISCALYEAR	This is a COVA-defined field on the requisition header (EVAHDRPICK2) on the requisition header that is the fiscal year to which the purchase order applies. If this is a multi-year order, this is the first fiscal year to which the purchase order applies. For export files, this field is populated with the "value" of the field data. For import files, the value on the import file must match the "unique ID" of the field data that has been established in the eMail.	2002	VARCHAR2 (4)	Header	ReqHeadFiel dDefault2	Yes	Agency Specific
360	SUBENTITYCODE	This is a COVA-defined field on the requisition header (EVAHDRPICK3) used to subdivide the ENTITYCODE. This may be used to distinguish sub-agencies, school boards, etc. It may be used by some agencies and not others. For export files, this field is populated with the "value" of the field data. For import files, the value on the import file must match the "unique ID" of the field data that has been established in the eMail.		VARCHAR2 (15)		ReqHeadFiel dDefault3	Yes	Agency Specific
365	SUBENTITYCODEDESC	This is the description associated with SUBENTITYCODE. For import files sent to the eMail, this description is derived from SUBENTITYCODE.		VARCHAR2 (400)				NOT USED
370	POCATEGORY	Valid values are: R01 = Routine - transaction fee billed to vendor R02 = Routine - exempt - transaction fee billed to agency VR1 = Routine - routed to VITA, transaction fee billed to vendor VR2 = Routine - exempt - routed to VITA, transaction fee billed to agency E01 = Emergency - transaction fee billed to vendor E02 = Emergency - exempt - routed to VITA, transaction fee billed to agency VE1 = Emergency - routed to VITA, transaction fee billed to vendor VE2 = Emergency - exempt - routed to VITA, transaction fee billed to agency S01 = Sole Source - transaction fee billed to vendor S02 = Sole Source - exempt - transaction fee billed to agency VS1 = Sole Source - routed to VITA, transaction fee billed to vendor VS2 = Sole Source - exempt - routed to VITA, transaction fee billed to agency P01 = Proprietary - transaction fee billed to vendor P02 = Proprietary - exempt - transaction fee billed to agency VP1 = Proprietary - routed to VITA, transaction fee billed to vendor VP2 = Proprietary - exempt - routed to VITA, transaction fee billed to agency For export files, this field is populated with the "value" of the field data. For import files, the value on the import file must match the "unique ID" of the field data that has been established in the eMail.	R01 R02 VR1 E01 E02 VE1 VE2 S01 S02 VS1 VS2 P01 P02 VP1 VP2	VARCHAR2 (25)	Header	ReqHeadFiel dDefault4	Yes	Agency Specific
375	POCATEGORYDESC	This is the description associated with POCATEGORY. For example, 'Emergency'. For import files sent to the eMail, this description is derived from POCATEGORY.	Routine	VARCHAR (255)				NOT USED
380	EVAHDRCB1	This is a flag used in the routing of eMail requisitions to the eprocurement module. It is the "Do not send ANY items to eProcurement" flag. If this value is true, no PO line items will be sent to the eprocurement module. For import files sent to the eMail, a value on the import file must match a value that has been established in the eMail.	true, false	NUMBER (1, 0)		ReqHeadCB 1Value	Yes	OPTIONAL

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
390	AGYHRCB2	This is an on/off checkbox whose use may be defined differently for each agency. It may be used by some agencies and not others. For agencies planning on processing pcard orders outside of eVA, then importing confirming orders to eVA, this field should be set to true for pcard orders. The orders will be processed in eVA as normal orders (direct orders), not pcard orders. No pcard numbers should be sent on the interface file. The primary use of this flag is for reporting from the data warehouse. Agency does not have to send a value for this field if not using it.	true, false	NUMBER (1,0)		ReqHeadCB2Value	true/false	Agency Specific
400	HEADERCROSSREF	This is a COVA-defined field on the requisition header (EVAHDRTEXT1) that can be used by each agency or local government to enter whatever information they want to cross reference the requisition to their own manual or automated system. On the printed PO, this field is concatenated after the purchase order number assigned by the eMail. This is a free-form field. There are no pre-defined values in the eMail. This is a COVA-defined field on the requisition header (EVAHDRTEXT2) that can be used to store the requisition number from the ERP system.	123456xyz	VARCHAR2 (255)		ReqHeadText1Value	No	Agency Specific
410	ERPREQNUMBER	For import files, the ERP requisition number must be sent in this field.	R12345	VARCHAR2 (255)		ReqHeadText2Value	No	COVA_REQUIRED
420	EVAHDRTEXT3	This field is currently not used. It is reserved for future eVA development.		VARCHAR2 (255)		ReqHeadText3Value	No	FUTURE USE
430	AGYHDRTEXT4	This is a text field whose use may be defined differently for each agency. It may be used by some agencies and not others.	free-form text	VARCHAR2 (255)		ReqHeadText4Value	No	Agency Specific
440	BILLTOID	This is the six position eVA identifier of the Bill To address for the purchase order. Ex. A19418 is the identifier for the address where invoices are to be sent for the Department of General Services. *For import files sent to the eMail, the Bill To information must be sent on the Requisition Line. This is the name associated with the BILLTOID.	A19401	VARCHAR2 (50)	Line	Billing Address	Yes	NOT USED
450	BILLTONAME	For import files sent to the eMail, this value will be derived from BILLTOID.	Department of General Services	VARCHAR2 (255)				NOT USED
460	BILLTOLINES	These are the two address lines associated with the BILLTOID. If there is more than one address line, a comma separates the lines. For import files sent to the eMail, this value will be derived from BILLTOID. This is the city associated with the BILLTOID.	805 East Broad Street, 20th Floor	VARCHAR2 (255)				NOT USED
470	BILLTOCITY	For import files sent to the eMail, this value will be derived from BILLTOID.	Richmond	VARCHAR2 (255)				NOT USED
480	BILLTOSTATE	This is the state associated with the BILLTOID. Normally the value would be VA, for Virginia. For import files sent to the eMail, this value will be derived from BILLTOID. This is the ZIP code associated with the BILLTOID.	VA	VARCHAR2 (2)				NOT USED
490	BILLTOPOSTALCODE	For import files sent to the eMail, this value will be derived from BILLTOID.	23219	VARCHAR2 (25)				NOT USED
500	BILLTOCOUNTRY	This is the country associated with the BILLTOID. Normally the value would be US for United States. For import files sent to the eMail, this value will be derived from BILLTOID.	US	VARCHAR2 (40)				NOT USED
510	BILLTOPHONE	The phone number associated with the BILLTOID. For import files sent to the eMail, this value will be derived from BILLTOID.	804-786-5555	VARCHAR2 (50)				NOT USED
520	BILLTOFAX	This is the FAX number associated with the BILLTOID. For import files sent to the eMail, this value will be derived from BILLTOID.	804-371-7777	VARCHAR2 (50)				NOT USED
530	BILLTOEMAIL	This is the e-mail address associated with the BILLTOID. For import files sent to the eMail, this value will be derived from BILLTOID.	supplier@aol.com	VARCHAR2 (100)				NOT USED
540	POCOMMENTSFLAG	A value of "true" means there are comments at the requisition header level that are to be sent to the vendor. A value of "false" means there are no requisition header level comments or there are requisition header level comments but they are not marked to be sent to the vendor. For import files sent to the eMail, this value is system generated based on comment records being successfully sent by XML with the same REQNUMBER.	true, false	NUMBER (1, 0)				NOT USED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
550	VENDORID	<p>This is the system assigned identifier for a vendor from the eVA vendor registration file. See the worksheet labeled 'eMail to ePro' for more information on the value.</p> <p>*For import files sent to the eMail, the value will be derived from processing associated with VLIN at the line level.</p> <p>As of July 1, 2010, the value in this field is the Vendor Location Standard Name (aka Vendor Standard Name) and will be no longer than 40 characters in length.</p> <p>This is the vendor name associated with the VENDORID. See the worksheet labeled 'eMail to ePro' for more information on the value.</p> <p>For import files sent to the eMail, this value will be derived from VENDORID once the message broker has found the eVA registered vendor. However, if the vendor is not registered, the message broker has no means of determining the vendor name. Agencies are requested to provide the vendor name in the event that transaction is not sent to the eMail, but is sent to the DGS holding data warehouse instead. Provide this information on all transactions.</p>	e276	VARCHAR2 (50)	Line	Supplier	Yes	NOT USED
560	VENDORNAME		Smith Company	VARCHAR2 (128)				COVA_REQUIRED
570	TIN	<p>This is the Tax Identifier Number for the vendor. It could be an Employer Identification number or a Social Security number.</p> <p>For import files, the Tax ID is handled at the line level for orders that are imported into the eMail. See VENDORTAXID on the Requisition Line record. However, some orders may not be able to be loaded into the eMail, but will be loaded into the DGS holding data warehouse instead. Due to the need for reporting, agencies should provide the tax number in this field.</p>	541234567	VARCHAR2 (10)	Line		Yes	COVA_REQUIRED
580	VENDORDUNSNUMBER	<p>This is the vendor DUNS number on the vendor header from the eVA vendor registration file. It identifies a DUNS number that is associated with a catalog. It is NOT the DUNS number that identifies the ordering location (see VENDORLOC_DUNSNUMBER) on the line record. See the worksheet labeled 'eMail to ePro' for more information on the value.</p> <p>For import files, a value provided will not be used.</p>	087651234	VARCHAR2 (15)	Line			NOT USED
590	VENDORLOCID	<p>This is the identifier for the vendor ordering location from the eVA vendor registration file. See the worksheet labeled 'eMail to ePro' for more information on the value.</p> <p>*For import files, a value provided will not be used. The message broker will use VLIN at the line level (if provided) to find the VENDORLOCID and the VENDORID in the eVA vendor registration file to map to the XML tag for Supplier. If a VLIN is not provided at the line level, the message broker will use VENDORLOC_DUNSNUMBER at the line level (if provided) to find the VENDORLOCID and the VENDORID in the eVA vendor registration file to map to the XML tag for Supplier. If the VENDORLOC_DUNSNUMBER is not provided, the message broker will attempt to use TIN and the first 5 positions of VENDORLOC_POSTALCODE to find the VENDORID and the VENDORLOCID to map to the XML tag for Supplier.</p> <p>If the message broker detects more than one eVA vendor location with the same VLIN or the same DUNS number (VENDORLOC_DUNSNUMBER) or the same TIN and VENDORLOC_POSTALCODE within the same order, the order will not be sent to the eMail but to the DGS holding data warehouse. An email will be sent to the agency.</p>	e2760001	VARCHAR2 (50)	Line	SupplierLocation		NOT USED
600	VENDORLOC_NAME	<p>The name associated with VENDORLOCID. See the worksheet labeled 'eMail to ePro' for more information on the value.</p> <p>For import files sent to the eMail, this value is derived from VENDORLOCID. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies should provide the vendor name that would be on the vendor address in this field. Provide this information on all transactions.</p>	Smith -West	VARCHAR2 (128)				COVA_REQUIRED
610	VENDORLOC_LINES	<p>The two address lines associated with VENDORLOCID. If there is more than one address line, a comma will separate the lines.</p> <p>For import files sent to the eMail, this value is derived from VENDORLOCID. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies should provide the vendor address lines in this field. Provide this information on all transactions.</p>	2405 Main Street, Suite 100	VARCHAR2 (255)				COVA_REQUIRED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
620	VENDORLOC_CITY	The city associated with VENDORLOCID. For import files sent to the eMail, this value is derived from VENDORLOCID. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies should provide the city that be on the vendor address in this field. Provide this information on all transactions.	Greensboro	VARCHAR2 (255)				COVA_REQUIRED
630	VENDORLOC_STATE	The state associated with the VENDORLOCID. For import files sent to the eMail, this value is derived from VENDORLOCID. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies should provide the state that would be on the vendor address in this field. Provide this information on all transactions.	NC	VARCHAR2 (2)				COVA_REQUIRED
640	VENDORLOC_POSTALCODE	The ZIP CODE associated with VENDORLOCID. *For import files, the message broker will use VLIN at the line level (if provided) to find the VENDORLOCID and the VENDORID in the eVA vendor registration file to map to the XML tag for Supplier. If a VLIN is not provided at the line level, the message broker will use VENDORLOCIDUNSNUMBER at the line level (if provided) instead. If the VENDORLOCIDUNSNUMBER is not provided, the message broker will attempt to use VENDORLOCID (at the line level) and the first 5 positions of VENDORLOC_POSTALCODE instead. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies should provide the postal code that would be on the vendor address in this field. Provide this information on all transactions. If the message broker detects more than one eVA vendor location with the same VLIN, DUNS number (VENDORLOCIDUNSNUMBER) or the same TIN and VENDORLOC_POSTALCODE within the same order, the order will not be sent to the eMail but to the DGS holding data warehouse. An email will be sent to the agency.	35246	VARCHAR2 (25)	Line		Yes	COVA_REQUIRED
650	VENDORLOC_COUNTRY	The country associated with VENDORLOCID. Normally the value is US for United States. For import files sent to the eMail, this value is derived from VENDORLOCID. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies should provide the country that would be on the vendor address in this field. Provide this information on all transactions.	US	VARCHAR2 (128)				COVA_REQUIRED
660	VENDORLOC_EMAILADDRESS	The e-mail address associated with VENDORLOCID. For import files sent to the eMail, this value is derived from VENDORLOCID. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies are requested to provide the vendor email address in this field.	supplier@aol.com	VARCHAR2 (100)				COVA_REQUESTED
670	VENDORLOC_PHONE	The phone number associated with the VENDORLOCID. For import files sent to the eMail, this value is derived from VENDORLOCID. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies are requested to provide the vendor phone number in this field.	919-344-9898	VARCHAR2 (50)				COVA_REQUESTED
680	VENDORLOC_FAX	The FAX number associated with the VENDORLOCID. For import files sent to the eMail, this value is derived from VENDORLOCID. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies are requested to provide the vendor fax number. This flag is used internally in the data warehouse. The default is Active.	919-556-1212	VARCHAR2 (50)				COVA_REQUESTED
690	ACTIVE_TF	1 = Active, 9 = Cancelled, 0 = Inactive, 8 = Closed For import files sent to the eMail, this value is system generated when the order is loaded from the eMail to the data warehouse.	1	NUMBER (1)				NOT USED
700	DW_ETLDATE	This is the date the purchase order was loaded into the data warehouse. For import files, this value will be system generated when the order is loaded from the eMail to the data warehouse.	2002-04-07T13:30:02.000	DATE				NOT USED
710	DW_ETLNUM	This is a system generated sequential number used for loading into the data warehouse. For import files, this value will be system generated when the order is loaded from the eMail to the data warehouse.	235	NUMBER ()				NOT USED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
720	ERPBILLTOD	<p>This is the system identifier for the Bill To Address as found in the ERP system. The COVA entity can maintain their ERP Bill To identifiers in the Bill To/Ship To address file in eVA in the "URL" field.</p> <p>For import files sent to the eMall, Bill To information is handled at the Requisition line level.</p> <p>For export files, if a value exists in the "URL" field for the Bill To address, it will be populated here.</p>		VARCHAR2 (255)	Line		Yes	NOT USED
730	PREFERRED_ORDERMETHOD	<p>For import files; this field indicates how the agency would like to have the order distributed to the vendor.</p> <p>When the agency sends a value of URL; if the vendor has registered the ordering location as URL, the order will be loaded into the eMall and sent electronically to the vendor through the eMall; if the vendor has registered the ordering location as Print, the order will be loaded into the eMall and an email will be sent to the agency that the order must be printed; if the vendor has not registered the ordering location, the order will be loaded into a holding database (not the eMall) and an email will be sent to the agency that the order must be printed.</p> <p>When the agency sends a value of Print; if the vendor has registered the ordering location as URL, the order will be loaded into a holding database (not the eMall, otherwise the order would be sent electronically- duplicating the order to the vendor) and an email will be sent to the agency that the order must be printed; if the vendor has registered the ordering location as Print, the order will be loaded into the eMall and it is assumed that the agency has printed the order; if the vendor has not registered the ordering location, the order will be loaded into a holding database (not the eMall) and it is assumed that the agency has printed the order.</p> <p>When the agency sends a value of Exception (as defined in the Agency State Procurement and Surplus Property Manual section 14.9B); regardless of vendor registration, the order will not be loaded in the eMall or the data warehouse. It is assumed that the agency has printed the order.</p> <p>When the agency sends a value of Override (which means the agency has printed the order even though the vendor has registered the ordering location as URL), the order will be loaded in the holding database (not the eMall) and it is assumed that the agency has printed the order.</p> <p>For export files, this field indicates how the order was distributed to the vendor: A value of URL means the order was sent to the vendor electronically. A value of Print means the order was not sent to the vendor electronically, the agency should have</p>	URL, Print, Override, Exception	not applicable	internal use	Internal use	Value list	REQUIRED
740	AUTO_SUBMIT	<p>A value of "true" indicates auto-submit = True, which means that when the requisition is imported, an attempt should be made to submit the requisition and the agency expects an "ORDERED" status. All data necessary for successful creation of an order must have been sent on the import file or the requisition will actually load with a default status of "COMPOSING".</p> <p>A value of "false" indicates auto-submit = False, which means that the requisition should be imported into the eMall in "COMPOSING" status. The agency must log in to the eMall, make additional changes if desired, then submit.</p> <p>See the separate document "eVA eMall Import: Auto_Submit and Ignore_Approval_Flow Processing".</p> <p>For export files, this value will be "false". Requisitions entered in the eMall will be in composing status until the user takes action to submit.</p>	true, false	not applicable	internal use	Internal use	true/false	REQUIRED
750	IGNORE_APPROVAL_FLOW	<p>A value of "true" means do not send the requisition through workflow approval processing.</p> <p>A value of "true" means this is an order to be imported. No approval required in eVA. A value of "false" means this is a requisition to be imported. Approval is required in eVA.</p> <p>A value of "false" means send the requisition through the workflow approval processing.</p> <p>See the separate document "eVA eMall Import: Auto_Submit and Ignore_Approval_Flow Processing".</p>	true, false	not applicable	internal use	Internal use	true/false	REQUIRED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
760	ORIGINALPONUMBER	<p>This field was created primarily for requisitions imported from Advantage to the eMail.</p> <p>For import files; this value will be generated by the system in the eMail. No value is expected to be sent on the import file.</p> <p>For export files; for original requisitions/orders, this is the original order number whether the order came from an import file, the eMail itself, or from Advantage then to the eMail. For change orders from an import file or from the eMail itself, this is the resulting change order number. For change orders from Advantage that went to the eMail, this is the original eMail order number.</p>	DO123, DO123-V2, A194_123, A194_123-V2	VARCHAR2 (50)				NOT USED
770	ORIGINALREQNUMBER	<p>This field was created primarily for requisitions imported from Advantage to the eMail.</p> <p>For import files, this value will be generated by the system in the eMail. No value is expected to be sent on the import file.</p> <p>For export files, for original requisitions/orders, this is the original requisition number whether the requisition came from an import file, the eMail itself, or from Advantage then to the eMail. For change orders from an import file or from the eMail itself, this is the resulting change requisition number. For change orders from Advantage that went to the eMail, this is the original eMail requisition number.</p> <p>See the section near the end for Change Orders for more examples of the data.</p>	PR456, PR456-V2, IRQ:A194_123, IRQ:A194_123-V2	VARCHAR2 (50)				NOT USED
780	PREVIOUSVERSION	<p>For import files, this value will be system generated when the order is loaded from the eMail to the data warehouse. Agencies are not expected to send a value for this field.</p> <p>For export files, for change orders, this value will be the previous eMail requisition number. For example, if this is the first change order, DO1234-V2, the value for PREVIOUSREQNUMBER might be DO1234. If this is the second change order, DO1234-V3, this field might have a value of DO1234-V2</p> <p>See the section near the end for Change Orders for more examples of the data.</p>	DO1234	VARCHAR2 (50)				NOT USED
790	ORIGINALVERSION	<p>For import files, this value will be system generated when the order is loaded from the eMail to the data warehouse. Agencies are not expected to send a value for this field.</p> <p>For export files, for change orders, this value will be the original requisition number, no matter how many change orders have been processed.</p> <p>See the section near the end for Change Orders for more examples of the data.</p>	DO1234	VARCHAR(50)				NOT USED
800	EVAHDRCB3	This is a field at the requisition header level that is used for routing eMail requisitions to eProcurement. On the eMail requisition screen, it is labeled "Send ALL items to eProcurement". When this flag is set to true, all PO Lines will be sent to the eProcurement module for sourcing.	true, false	NUMBER (1,0)		ReqHeadCB3Value	Yes	OPTIONAL
810	AGYHDRCB4	This is an on/off checkbox whose use may be defined differently for each agency. It may be used by some agencies and not others. Agency does not have to send a value for this field if not using it. If a value is not sent, it defaults to false in the data warehouse..	true, false	NUMBER (1,0)		ReqHeadCB4Value	true/false	Agency Specific
820	AGYHDRCB5	This is an on/off checkbox whose use may be defined differently for each agency. It may be used by some agencies and not others. Agency does not have to send a value for this field if not using it. If a value is not sent, it defaults to false in the data warehouse..	true, false	NUMBER (1,0)		ReqHeadCB5Value	true/false	Agency Specific
830	ADHOCFEEPAYER	<p>For import files, this value will be defaulted to null. No value is expected to be sent on the import file.</p> <p>For export files, this field indicates whether the person entering the requisition in the eMail chose the radio button to indicate that the agency would pay the transaction fees for an order to an unregistered vendor or the unregistered vendor would pay the transaction fees.</p>	VENDOR, AGENCY	VARCHAR2(20)		VendorPay	No	NOT USED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
840	PROCURETXNTYPE	<p>This is a picklist field on the requisition header level that will be used for Procurement Transaction Type. It is a required field. It will be a two position field.</p> <p>For import files sent to the eMall, upon initial implementation, if a value is not sent, the DGS Biztalk import process will default the value to 99 for IMPORT. At some point in the future, agencies will be asked to send a valid value.</p> <p>Valid values are: 10 - Equipment - Non-Technology 15 - Equipment - Technology 20 - Supplies - Non-Technology 25 - Supplies - Technology 30 - Non-professional Services - Non-Technology 35 - Non-professional Services - Technology 40 - Professional Services 45 - Printing 50 - Construction 55 - Highway Construction 60 - Real Property 65 - Surplus 70 - PPEA/PPTA 75 - ARRA 99 - IMPORT</p>		VARCHAR2(2)		ReqHeadFieldDefault5	Yes	Yes
850	PROCURETXNTYPEDESC	<p>This is the description associated with PROCURETXNTYPE field.</p> <p>This is a picklist field on the requisition header level that may be used differently for each agency. This field may be used by some agencies and not others.</p>		VARCHAR2(255)			No	NOT USED
860	AGYHDRPICK6	<p>For import files sent to the eMall, a value on the import file must match a value that has been established in the eMall.</p>		VARCHAR2(255)		ReqHeadFieldDefault6	Yes	Agency Specific
870	AGYHDRPICK6DESC	<p>This is the description field associated with AGYHDRPICK6 field.</p> <p>For import files sent to the eMall, a value provided on the file will not be used because this is a derived from AGYHDRPICK6.</p>		VARCHAR2(255)			No	NOT USED
880	VLIN	<p>This is the Vendor Location Identification Number that was established as part of the Procurement Vendor Data Standards. This is a system assigned identifier that is unique for each vendor ordering location and it will not change. It has a prefix of "VA".</p> <p>For import files sent to the eMall, the VLIN is handled at the requisition line level. See the worksheet labeled "ReqLine" and look for the VLIN field.</p>	VA10053378	VARCHAR2(10)			No	NOT USED
890	RGST_TYPE_CD	<p>This identifies the registration process for the vendor at the time of the original order. 'V' means the vendor registered in eVA and agreed to the MOA. 'S' means the state entered this vendor. 'N' means the vendor is not registered and is not on the eVA vendor file. For change orders, the value will continue to be the value from the original order.</p> <p>For import files, a value sent in this field will be ignored. eVA will determine how to set this value.</p>	S, V, N	VARCHAR2(1)			No	NOT USED
900	RGST_TYPE_DESCR	<p>This identifies the registration type code description.</p> <p>For import files, a value sent in this field will be ignored. eVA will determine how to set this value.</p>		VARCHAR2(100)			No	NOT USED
910	STNDRD_NM_SEQ_NBR	<p>This is the Vendor Location Standard Name Sequence Number. The value is 00 when Vendor Location Standard Name is the same as the primary TIN name. A1, A2, etc. if a "trade as" name.</p>	00, A1, A2,A9,B1, etc.	VARCHAR2(2)			No	NOT USED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
5	RECORDTYPE	Value will always be "RL" for requisition line.	RL	not applicable	internal use	internal use	Value list	COVA_REQUIRED
10	AGENCYCODE	<p>The first position indicates whether this order is for an agency or local government, a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code.</p> <p>Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.</p> <p>For import files sent to the eMail, a value provided will not be used because it is derived from CLIENTNAME.</p>	A194	VARCHAR2 (10)				COVA_REQUIRED
20	DATASOURCE	<p>Identifies the system that sent the information to the data warehouse.</p> <p>For import files sent to the eMail, a value provided will not be used. After loading into the eMail, the order will subsequently be loaded into the data warehouse with a value of "BUYER" to indicate that the data warehouse received the information from the Ariba Buyer eMail.</p> <p>If this is an export file, the value will be "BUYER" to indicate the Ariba Buyer eMail system.</p>	BUYER	VARCHAR2 (10)				NOT USED
30	PONUMBER	<p>The purchase order number.</p> <p>For import files sent to the eMail, a value provided will not be used, see definition for REQNUMBER.</p> <p>For export files, this is the purchase order number that was system assigned by the eMail. These numbers should start with "DO", "PCO", "EP", "POB".</p>	DO12345, PCO7896, EP444, POBA19435	VARCHAR2 (50)				NOT USED
40	POLINENUMBER	<p>The line number for the purchase order commodity line.</p> <p>For import files sent to the eMail, a value provided will be used by message broker to put the purchase order lines in the same order as provided on the import file. The purchase order line numbers will be system generated in the eMail based on the order placed in the XML.</p>	3	NUMBER ()				COVA_REQUIRED
50	CLIENTNAME	<p>This is the full identifier that the eMail uses to identify each agency or local government. The first position indicates whether an agency or local government (an "A" or an "L", the positions that follow indicate the agency number of the FIPS number, and the remaining positions indicate the abbreviation.</p> <p>An example value is "A194DGS", where "A" indicates an agency, "194" is the agency number and "DGS" indicates the Department of General Services.</p> <p>For import files, the CLIENTNAME must match the value set up in the eMail. A Buysense Org is an organizational unit established within a CLIENTNAME in the eMail. It is used to provide different requisition and receiving workflow approval rules and different accounting defaults.</p>	A194DGS	VARCHAR2 (25)	Header	client_name	Yes	REQUIRED
60	BSOID	<p>For import files, a value provided will not be used. The BSOID will be defaulted to the BSOID associated with the requester ID (REQREQUESTERID).</p> <p>For export files: This is the Buysense Org ID of the requester.</p>	A194-ERP BSO	VARCHAR2 (255)				NOT USED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
70	REQNUMBER	<p>For import files; The combination of REQNUMBER (column 60) and STATUS (column 200) on the Requisition Header record must be unique across all of eVA. To ensure uniqueness, the value provided for REQNUMBER should always be prefixed with the AGENCYCODE and an underscore character. For example, A194_12345678 or L760_45288. If AUTO_SUBMIT = true and the requisition is successfully imported into the eMall, the value provided in REQNUMBER will become the requisition number and the purchase order number in the eMall. If AUTO_SUBMIT = false or if the imported requisition is loaded into the eMall in Composing status, the value provided in REQNUMBER will become the requisition number only. The eMall will assign the purchase order number after someone logs in to the eMall and submits the requisition, approvals are made if necessary, and the order(s) are created. For change orders and cancellations, always provide the original requisition/order number.</p> <p>For export files; This is the unique requisition number assigned by the eMall. If the requisition was imported from the interface into the eMall, the requisition number will be prefixed with "IRQ:". If the requisition was entered in the eMall, the requisition number will start with "PR". If the requisition was sent to the eMall from eprocurement, the prefix will be "E2E:". For change orders, the requisition number will include the concatenation of the</p>	A194_12345678, L760_45288, PR1182 IRQ:A501_00019476 E2E:POBA19412345	VARCHAR2 (50)	Header	UniqueName	No	REQUIRED
80	REQCREATEDATE	<p>This is the date the requisition was first created.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
90	REQSUBMITDATE	<p>This is the date the requisition was first submitted for approval.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
100	REQRESUBMITDATE	<p>If the requisition was ever denied, this is the last date the requisition was resubmitted for approval after having been denied.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
110	REQAPPROVEDDATE	<p>This is the date of the final approval of the requisition.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
120	ORDERMETHODCATEGORY	<p>The value of "Pcard" indicates the order was made with a purchase card. The value of "Direct" indicates the order was not made with a purchase card. The value of "ERP" indicates the order/requisition was imported from an ERP.</p> <p>For import files sent to the eMall, do not include pard orders on the file. Confirming pcard orders may be sent. Pcard numbers must be communicated to the vendor outside of the interface.</p>	Pcard, Direct, ERP	VARCHAR2 (255)				NOT USED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
130	ADAPTERFLAG	<p>Internal flag used in the eMail when using near real-time integration. It indicates whether or not an adapter exists for the purchase order line item. A value of "false" means an adapter is not being used. A value of "true" means an adapter is being used.</p> <p>In the data warehouse, flags have a value of 1 for true and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.</p> <p>For import files sent to the eMail, a value provided will not be used. This is for internal purposes only.</p>	true, false	NUMBER (1, 0)			true/false	NOT USED
140	ISNONCATALOG	<p>A value of "false" indicates an item purchased from a catalog and a value of "true" indicates an ad-hoc (non-catalog) item. Sometimes this field is also called "ISADHOC".</p> <p>In the data warehouse, flags have a value of 1 for true and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.</p> <p>For import files, this should be a value of "true". All requisitions imported into the eMail are considered non-catalog items.</p>	*true, false	*NUMBER (1)	Line	IsAdHoc	*true/false	REQUIRED
150	ISRECEIVABLE	<p>Always set to "false". Other AMS customers use this.</p> <p>In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.</p> <p>For import files sent to the eMail, a value provided will not be used. eVA does not use this flag.</p>	false	NUMBER (1, 0)			true/false	NOT USED
160	ORDEREDDATE	<p>The purchase order date.</p> <p>For import files sent to the eMail, this value will not be used because it will be system generated in the eMail. However, COVA requires if AUTO_SUBMIT = true.</p>	2002-04-07T12:01:00.000	DATE				*COVA_REQUIRED
170	ORDCAL_YYYY	<p>The four position year of the purchase order date.</p> <p>For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.</p>	2002	VARCHAR2 (4)				NOT USED
180	ORDCAL_MM	<p>Two position number that indicates the month of the purchase order date. Ex. 01 = January, 02 = February, etc.</p> <p>For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.</p>	04	VARCHAR2 (2)				NOT USED
190	ORDCAL_QUARTER	<p>One position number that indicates the calendar quarter of the purchase order date.</p> <p>Ex. 1 = January through March, 2 = April through June, 3 = July through September, and 4 = October through December.</p> <p>For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.</p>	2	VARCHAR2 (1)				NOT USED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
200	STATUS	<p>For import files sent to the eMail, this column is used to indicate whether the requisition/order line number is to be added, changed, or deleted. This column has been designated at COVA_REQUIRED. However, if no value is provided, the message broker will process as if the line will be added.</p> <p>If the value is 'add', the line will be added. If the value is 'change', the line will be changed. If the value is 'delete', the line will be deleted. If null (no value is provided) or any other value, the line will be added. If any requisition line within the requisition has a value of 'cancel', the entire requisition will be cancelled.</p> <p>For requisition import (IGNORE_APPROVAL_FLOW = "false"), a value of "delete" or "change" is not allowed. A requisition with a "cancel" status will be processed only if the requisition in eVA is in Composing status, otherwise it will be rejected.</p> <p>When import files are processed, an output value for STATUS will be generated depending on the AUTO_SUBMIT and IGNORE_APPROVAL_FLOW values and whether the entire requisition passes integrity edits. See separate document "eVA eMail Import File: Auto_Submit and Ignore_Approval_Flow Processing".</p> <p>For export files, the value will be "Ordered", "Receiving", or "eProcurement". See the worksheet labeled 'eMail to ePro' for more information on the value.</p> <p>If the purchase order was cancelled, this is the date it was cancelled.</p>	add, change, delete, cancel Ordered, Receiving, eProcurement	VARCHAR2 (25)				COVA_REQUIRED
210	LASTMODIFIEDDATE	<p>For import files sent to the eMail, a value provided will not be used because it is system generated.</p> <p>If the purchase order was cancelled, this is the eVA login ID of the person who cancelled the order.</p> <p>For import files sent to the eMail, a value provided will not be used because it is system generated.</p>	2002-04-07T13:30:02.000	DATE				NOT USED
220	REQCHANGEBYID	<p>If the purchase order was cancelled, this is the eVA login ID of the person who cancelled the order.</p> <p>For import files sent to the eMail, a value provided will not be used because it is system generated.</p>	tjones	VARCHAR2 (50)				NOT USED
230	REQREQUESTERID	<p>This is the login ID of the person identified in the "On Behalf Of" field in the requisition title screen. The workflow approval and accounting defaults for this person is used in requisition processing. Neither the requester login ID nor the requester name is included on the PO.</p> <p>For import files, Requester ID is handled at the Requisition header level.</p>	jdoe DGS	VARCHAR2 (50)	Header	Requester	Yes	NOT USED
240	REQTITLE	<p>This is the title of the requisition. It is included on the printed purchase order.</p> <p>For export files, this is the text that was entered in the Title field on the requisition title screen.</p>	Replenish stockroom	VARCHAR2 (128)	Header	Name	No	NOT USED
260	ENTITYCODE	<p>This is a COVA-defined field on the requisition header (EVAHDRPICK1) that is generally the agency number for agencies and the FIPS code for local governments. An example is "194" which is the agency number for the Department of General Services. Values have been established in the eMail.</p> <p>For import files, ENTITYCODE is handled at the Requisition header level.</p>	194	VARCHAR2 (4)	Header	ReqHeadFieldDefault1	Yes	NOT USED
270	FISCALYEAR	<p>This is a COVA-defined field on the requisition header (EVAHDRPICK2) on the requisition header that is the fiscal year to which the purchase order applies. If this is a multi-year order, this is the first fiscal year to which the purchase order applies.</p> <p>For import files sent to the eMail, FISCALYEAR is handled at the Requisition header level.</p>	2002	VARCHAR2 (4)	Header	ReqHeadFieldDefault2	Yes	NOT USED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
280	SUBENTITYCODE	This is a COVA-defined field on the requisition header (EVAHDRPICK3) used to subdivide the ENTITYCODE. This may be used to distinguish sub-agencies, school boards, etc. It may be used by some agencies and not others. For import files sent to the eMall, the value on the import file must match a value that has been established in the eMall.	001	VARCHAR2 (15)	Header	ReqHeadFieldDefault3	Yes	NOT USED
290	POCATEGORY	Valid values are: R01 = Routine, P01 = Proprietary, E01 = Emergency, S01 = Sole Source For import files, POCATEGORY is handled at the Requisition header level.	R01	VARCHAR2 (25)	Header	ReqHeadFieldDefault4	Yes	NOT USED
300	NEEDBYDATE	The date the requester needs the item is to be delivered. The time is always zeros.	2002-04-07T00:00:00.000	DATE	Line	NeedBy	No	OPTIONAL
310	DUEONDATE	The date the item is due to be received, as per the vendor. The time is always zeros.	2002-04-07T00:00:00.000	DATE	Line	DueOn	No	OPTIONAL
320	VENDORID	This is the system assigned identifier for a vendor from the eVA vendor registration file. See the worksheet labeled 'eMall to ePro' for more information on the value. *For import files sent to the eMall, the value will be derived from processing associated with VLIN at the line level.	e276	VARCHAR2 (15)	Line	Supplier	Yes	NOT USED
330	VENDORNAME	This is the vendor name associated with the VENDORID. See the worksheet labeled 'eMall to ePro' for more information on the value. For import files sent to the eMall, this value will be derived from VENDORID.	Smith Company	VARCHAR2 (128)				NOT USED
340	SWAMSMALL	For export files, value of "true" means the vendor indicated on the catalog item that they are a Small vendor. A value of "false" means this is not a catalog item, or the vendor did not indicate that they are a Small vendor on the catalog. In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java. For import files sent to the eMall, a value provided will not be used. This field comes from an electronic eVA catalog. Import files will be considered non-catalog. However, if the transaction could not be loaded into the eMall and was loaded into the DGS holding data warehouse instead, agencies are requested to provide the vendor SWAM small business indicator in this field.	true, false	NUMBER (1, 0)				COVA_REQUESTED
350	SWAMWOMAN	For export files, a value of "true" means the vendor indicated on the catalog item that they are a Woman-owned vendor. A value of "false" means this is not a catalog item, or the vendor did not indicate that they are a Woman-owned vendor on the catalog. In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java. For import files sent to the eMall, a value provided will not be used. This field comes from an electronic eVA catalog. Import files will be considered non-catalog. However, if the transaction could not be loaded into the eMall and was loaded into the DGS holding data warehouse instead, agencies are requested to provide the SWAM woman-owned indicator in this field.	true, false	NUMBER (1, 0)				COVA_REQUESTED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
360	SWAMMINORITY	<p>For export files, a value of "true" means the vendor indicated on the catalog item that they are a Minority vendor. A value of "false" means this is not a catalog item, or the vendor did not indicate that they are a Minority vendor on the catalog.</p> <p>In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.</p> <p>For import files sent to the eMail, a value provided will not be used. This field comes from an electronic eVA catalog. Import files will be considered non-catalog. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies are requested to provide the SWAM small business indicator in this field.</p>	true, false	NUMBER (1, 0)				COVA_REQUESTED
370	VENDORTAXID	<p>This is the Tax Identifier Number for the vendor. It could be an Employer Identification number or a Social Security number.</p> <p>*For import files, the message broker will use VLIN at the line level (if provided) to find the vendor registration information including the Tax Identifier Number. If a VLIN is not provided at the line level, if the VENDORLOCDUNSNUMBER at the line level is provided, it will be used. If VENDORLOCDUNSNUMBER is not provided, the message broker will attempt to find the vendor registration information using a combination of VENDORTAXID and the first five positions of VENDORLOC_POSTALCODE (at Requisition header level). At a minimum, either VLIN, VENDORLOCDUNSNUMBER or VENDORTAXID and VENDORLOC_POSTALCODE are required.</p> <p>If the message broker detects more than one eVA vendor location with the same VLIN, DUNS number (VENDORLOCDUNSNUMBER) or TIN and VENDORLOC_POSTALCODE within the same order, the order will not be sent to the eMail but to the DGS holding data warehouse. An email will be sent to the agency.</p>	541234567	VARCHAR2 (10)	Line		Yes	*REQUIRED
380	VENDORDUNSNUMBER	<p>This is the vendor DUNS number on the vendor header from the eVA vendor registration file. It identifies a DUNS number that is associated with a catalog. It is NOT the DUNS number that identifies the ordering location (see VENDORLOCDUNSNUMBER). See the worksheet labeled 'eMail to ePro' for more information on the value.</p> <p>For import files, a value provided will not be used.</p>	087651234	VARCHAR2 (15)				NOT USED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
390	VENDORLOCID	<p>This is the identifier for the vendor ordering location from the eVA vendor registration file. See the worksheet labeled 'eMall to ePro' for more information on the value.</p> <p>*For import files, a value provided will not be used. The message broker will use VLIN at the line level (if provided) to find the VENDORLOCID and the VENDORID in the eVA vendor registration file to map to the XML tag for Supplier. If a VLIN is not provided at the line level, the message broker will use VENDORLOCIDUNSNUMBER (if provided). If the VENDORLOCIDUNSNUMBER is not provided, the message broker will attempt to use TIN and the first 5 positions of VENDORLOC_POSTALCODE.</p> <p>If the message broker detects more than one eVA vendor location with the same VLIN, DUNS number (VENDORLOCIDUNSNUMBER) or TIN and VENDORLOC_POSTALCODE within the order, the order will not be sent to the eMall but to the DGS holding data warehouse. An email will be sent to the agency.</p>	e276O001	VARCHAR2 (50)		SupplierLocation	Yes	NOT USED
400	VENDORLOCIDUNSNUMBER	<p>This is the vendor DUNS number for the ordering location. See the worksheet labeled 'eMall to ePro' for more information on the value.</p> <p>*For import files sent to the eMall, the message broker will use VLIN at the line level (if provided) to find the VENDORLOCID and the VENDORID in the eVA vendor registration file to map to the XML tag for Supplier. If a VLIN is not provided at the line level, and a value for VENDORLOCIDUNSNUMBER is provided, the message broker will use DUNS number. If the DUNS number is not provided, the message broker will attempt to use TIN and the first 5 positions of VENDORLOC_POSTALCODE.</p> <p>If the message broker detects more than one eVA vendor location with the same VLIN, DUNS number (VENDORLOCIDUNSNUMBER) or TIN and VENDORLOC_POSTALCODE within the same order, the order will not be sent to the eMall but to the DGS holding data warehouse. An email will be sent to the agency.</p>	087651234	VARCHAR2 (15)	Line	Supplier	Yes	*REQUIRED
410	VENDORPARTAUXILIARYID	<p>For export files, if a catalog item and a value exists, it indicates variable or flexible pricing for an item (i.e. item price differs based on quantity ordered). Vendor will create multiple lines in the catalog for the same item, and use a unique Auxiliary ID to differentiate the items.</p> <p>For import files sent to the eMall, a value provided will not be used. This field only applies to catalog items and all requisitions imported into the eMall are treated as non-catalog items.</p>		VARCHAR2 (255)				NOT USED
420	VENDORCATALOGNAME	<p>For export files, if a catalog item, this is the name of the vendor catalog. This should be the same name used in the catalog controller.</p> <p>For import files sent to the eMall, a value provided will not be used. This field only applies to catalog items and all requisitions imported into the eMall are treated as non-catalog items.</p>	VDC_eVAcatalog.cif	VARCHAR2 (255)				NOT USED
430	VENDORPARTNUMBER	<p>For export files, a value may be present if this is a catalog item.</p> <p>This is the part number the vendor has associated with the item.</p>	940637	VARCHAR2 (255)	Line	Description.SupplierPart Number	No	OPTIONAL
440	MANPARTNUMBER	<p>This is the part number provided by the manufacturer.</p> <p>For export files, a value may be present if this is a catalog item.</p>	XL1234	VARCHAR2 (255)	Line	Description.ManPartNumber	No	OPTIONAL

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
<p>For export files, this is the description of the commodity being purchased. If a catalog item, this is the description from the catalog. If it is a non-catalog item, it is the description the user keyed in.</p> <p>For import files to be sent to the eMail, leave this field empty. When empty the system will default the value provided for Description.Description (see below).</p>								
450	VENDORCOMMODITYDESC		Amplified Speakers	VARCHAR2 (2500)	Line			NOT USED
460	UNSPSCCODE	<p>This is the United Nations Standard Product and Service Code for the item (the commodity code). The eMail uses the 8 digit code.</p> <p>*For import files, a commodity code must be provided. The file must include a valid 8 digit UNSPSC code or the 5 digit NIGP code. If the UNSPSC code is not provided, the NIGP code must be provided in the EVALINETEXT3 field (see below).</p>	14111507	VARCHAR2 (10)	Line	CommodityCode	Yes	*REQUIRED
470	NIGPCODE	<p>This is the National Institute of Governmental Purchasing code for the item. eVA uses NIGP version 12 at the 5 digit level. It was either translated from the UNSPSC code when loaded into the data warehouse or it was sent to the eMail in the EVALINETEXT3 field.</p> <p>For import files, a commodity code must be provided. The file must include the UNSPSCCODE or EVALINETEXT3 (see below).</p>	91000	VARCHAR2 (12)			Yes	NOT USED
480	CARSSUBOBJECTCODE	<p>This is the CARS subobject code that was crosswalked from the NIGP code.</p> <p>For import files sent to the eMail, a value provided will not be used; the data warehouse load will crosswalk from the NIGP code to the CARS code.</p>		VARCHAR2 (6)				NOT USED
490	LEADTIME	<p>This is the number of calendar days anticipated for delivering the item to the customer including shipping time.</p> <p>For export files, a value may be present if this is a catalog item.</p>	1	VARCHAR2 (40)	Line	Description.LeadTime	No	OPTIONAL
500	MANNAME	<p>This is the name of the company that manufactured the item.</p> <p>For export files, a value may be present if this is a catalog item.</p>	Hewlett Packard	VARCHAR2 (128)	Line	Description.ManName	No	OPTIONAL
510	ISPUNCHOUT	<p>For export files, a value of "true" means the item was purchased from a punchout site. A value of "false" means, the item was not purchased from a punchout site.</p> <p>In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.</p> <p>For import files sent to the eMail, a value provided will not be used. This field only applies to catalog items and all requisitions imported into the eMail are treated as non-catalog items.</p>	true, false	NUMBER (1, 0)				NOT USED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
1-Mandatory Source 2-Mandatory Statewide Contract 5-Optional Statewide Contract 50-Agency Mandatory Contract 51-Agency Optional Contract 60-Cooperative Contract 70-Memorandum of Agreement 71-Memorandum of Understanding 77-Agency Contract 8-Purchasing Agreement 80-Grant Contract 99-Non-Contract								
520	CONTRACTTYPE	Contract number, if a contract item.		VARCHAR2 (100)	Line	Description.ContractType	Value list	COVA_REQUESTED
530	CONTRACTNUMBER	For import files sent to the eMail, a value is required if CONTRACTTYPE is 2(mandatory) or 5(optional).		VARCHAR2 (50)	Line	Description.ContractNum	No	COVA_REQUESTED
540	RECYCLEDPRODUCT	<p>A value of "true"= recycled product, a value of "false" = not recycled according to federal regulations.</p> <p>In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.</p> <p>For export files, a value may be present if it is a catalog item.</p>	true, false	NUMBER (1, 0)	Line	Description.RecyldedPro duct	true/false	OPTIONAL
550	HAZARDOUSPRODUCT	<p>If the product can be classified as a hazardous production according to the federal Dept. of Transportation regulations, this will be the appropriate DOT class code for the material, such as 4.1 or 5 or ORM-D. Codes can be seen at www.science.tamu.edu/safety/dot.html.</p> <p>For export files, a value may be present if this is a catalog item.</p>	4.1	VARCHAR2 (255)	Line	Description.HazardousPr oduct	No	OPTIONAL
560	UNITOFMEASURECODE	The United Nations unit of measure code for the item. Ex. CS for case.	CS	VARCHAR2 (50)	Line	Description.UnitOfMeasu re	Yes	REQUIRED
570	UNITOFMEASUREDESC	<p>The description associated with the UNITOFMEASURECODE, such as case.</p> <p>For import files sent to the eMail, a value provided will not be used because the value will be derived from UNITOFMEASURECODE.</p>	case	VARCHAR2 (128)				NOT USED
580	QUANTITYORDERED	<p>This is the quantity of the item ordered. It may have up to 9 decimal places. Quantity cannot be negative. See the worksheet labeled 'eMail to ePro' for more information on the value.</p> <p>This field is not updated in the data warehouse, so do not rely on it.</p>	20	NUMBER ()	Line	Quantity	No	REQUIRED
590	QUANTITYREJECTED	For import files sent to eVA, a value provided will not be used.	0	NUMBER ()				NOT USED
600	QUANTITYRECEIVED	<p>This field is not updated in the data warehouse, so do not rely on it.</p> <p>For import files sent to eVA, a value provided will not be used.</p>	0	NUMBER ()				NOT USED
610	PRICE	This is the unit price of the purchase order line item commodity. It may have up to 9 decimal positions. Price cannot be negative.	25.00	NUMBER (37,5)	Line	Description.Price	No	REQUIRED
620	AMOUNT	The extended dollar amount for the item as calculated by multiplying unit price by quantity and rounding to two decimal places. Amount cannot be negative.	500.00	NUMBER (37,5)	Line	Amount	No	COVA_REQUIRED
630	CONTRACTPRICE	If a contract, this is the contract unit price. It may have up to 9 decimal positions. Contract Price cannot be negative.	25.00	NUMBER (37,5)	Line	ContractPrice	No	OPTIONAL

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
640	NONCONTRACTPRICE	The price of an item when no contact exists for this item from this vendor. It may have up to 9 decimal positions. Non Contract Price cannot be negative.	30.00	NUMBER (37,5)	Line	NonContractPrice	No	OPTIONAL
650	EVALINEPICK1	This is a picklist field on the line item that is reserved for future eVA development. For import files sent to the eMail, a value on the import file must match a value that has been established in the eMail.		VARCHAR2 (25)	Line	ReqLineFieldDefault1	Yes	FUTURE USE
655	EVALINEPICK1DESC	Description associated with EVALINEPICK1. For import files sent to the eMail, a value provided on the file will not be used because it is derived from EVALINEPICK1.		VARCHAR2 (255)				NOT USED
660	EVALINEPICK2	This is a picklist field on the line item that is reserved for future eVA development. For import files sent to the eMail, a value on the import file must match a value that has been established in the eMail.		VARCHAR2 (25)		ReqLineFieldDefault2	Yes	FUTURE USE
665	EVALINEPICK2DESC	Description associated with EVALINEPICK2. For import files sent to the eMail, a value provided on the file will not be used because it is derived from EVALINEPICK2.		VARCHAR2 (255)				NOT USED
670	AGYLINEPICK3	This is a picklist field on the line item that may be used differently for each agency. This field may be used by some agencies and not others. For import files sent to the eMail, a value on the import file must match a value that has been established in the eMail.		VARCHAR2 (25)		ReqLineFieldDefault3	Yes	Agency Specific
675	AGYLINEPICK3DESC	The description associated with AGYLINEPICK3. For import files sent to the eMail, a value provided on the file will not be used because it is derived from AGYLINEPICK3.		VARCHAR2 (400)				NOT USED
680	AGYLINEPICK4	This is a picklist field on the line item that may be used differently for each agency. This field may be used by some agencies and not others. For import files sent to the eMail, a value on the import file must match a value that has been established in the eMail.		VARCHAR2 (240)		ReqLineFieldDefault4	Yes	Agency Specific
685	AGYLINEPICK4DESC	The description associated with AGYLINEPICK4. For import files sent to the eMail, a value provided on the file will not be used because it is derived from AGYLINEPICK4.		VARCHAR2 (400)				NOT USED
690	RESALEFLAG	This is a COVA-defined field. The value of "true"= item is to be resold. The value of "false" = item is not be be resold. This flag is used in the NIGP to CARS Subobject commodity crosswalk in the data warehouse. Some commodities have different CARS Subobject codes, if the item is to be resold. It may be used by some agencies and not others. In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java. For import files sent to the eMail, a value on the import file must match a value that has been established in the eMail.	true, false	NUMBER (1, 0)		ReqLineCB1Value	true/false	Agency Specific

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
700	AGYLINECB2	<p>This is an on/off checkbox on the line item that may be used differently for each agency. This field may be used by some agencies and not others.</p> <p>In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.</p> <p>For import files sent to the eMail, a value on the import file must match a value that has been established in the eMail.</p>	true, false	NUMBER (1, 0)		ReqLineCB2Value	true/false	Agency Specific
710	ITEMCROSSREF	<p>This is a COVA-defined text field (EVALINETEXT1) that can be used by each agency or local government to enter whatever information they want for cross referencing the PO to their own manual or automated system. It may be used by some agencies and not others.</p>	free-form text	VARCHAR2 (255)		ReqLineText1Value	No	Agency Specific
720	ERPPONUMBER	<p>This is a COVA-defined field on the requisition header (EVALINETEXT2). It is the purchase order number in the agency ERP system. It may be used by some agencies and not others.</p> <p>For import files, if AUTO_SUBMIT = true, the ERP purchase order number must be sent in this field.</p>		VARCHAR2 (25)		ReqLineText2Value	No	COVA_REQUIRED
730	EVALINETEXT3	<p>This is a text field on the line item that is reserved for sending the NIGP code to the eMail. If the import file is sent with the NIGP code in this field, it will get moved to the ReqLineText3Value in the eMail. When loaded into the data warehouse, the value in this field will be moved to the NIGPCODE field.</p> <p>On the import interface file, a value for UNSPSC code or for NIGPCODE must be provided.</p>		VARCHAR2 (255)		ReqLineText3Value	No	*REQUIRED
740	AGYLINETEXT4	<p>This is a text field on the line item that may be used differently for each agency. This field may be used by some agencies and not others.</p>		VARCHAR2 (255)		ReqLineText4Value	No	Agency Specific
750	BILLTOID	<p>This is the six position eVA identifier of the Bill To address for the purchase order. Ex. A19418 is the identifier for the address where invoices are to be sent for the Department of General Services.</p> <p>* For import files sent to the eMail, A value must be sent in this field, BILLTOID, or in the ERPBILLTOID field (see below), This value must match to a value previously loaded into the eMail.</p>	A19418	VARCHAR2 (50)	Line	Billing Address	Yes	*REQUIRED
760	DELIVERTONAME	<p>This is a free-form text field. Usually this is the name of the person to whom the purchase order line item commodity must be delivered. This field is included on the purchase order.</p>	Wilson, Mary	VARCHAR2 (128)	Line	DeliverTo	No	REQUIRED
770	SHIPTOID	<p>This is the six position identifier of the Ship To address for the purchase order line item. Ex. A19411 is the identifier for the address where shipments are to be made for Department of General Services, Information Systems.</p> <p>* For import files sent to the eMail, A value must be sent in this field, SHIPTOID, or in the ERPSHIPTOID field (see below), This value must match to a value previously loaded into the eMail.</p>	A19411	VARCHAR2 (50)	Line	ShipTo	Yes	*REQUIRED
780	SHIPTONAME	<p>This is the name associated with the SHIPTOID.</p> <p>For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.</p>	Department of General Services	VARCHAR2 (255)				NOT USED
790	SHIPTOLINES	<p>These are the two addresses, associated with the SHIPTOID. If there are two address lines, they are separated by a comma.</p> <p>For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.</p>	Information Systems, 805 East Broad Street	VARCHAR2 (255)				NOT USED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
		This is the city associated with the SHIPTOID.						
800	SHIPTOCITY	For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.	Richmond	VARCHAR2 (255)				NOT USED
810	SHIPTOSTATE	This is the state associated with the SHIPTOID. For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.	VA	VARCHAR2 (2)				NOT USED
820	SHIPTOPOSTALCODE	This is the ZIP code associated with the SHIPTOID. For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.	23219	VARCHAR2 (25)				NOT USED
830	SHIPTOCOUNTRY	This is the country associated with the SHIPTOID. This is normally US, for United States. For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.	US	VARCHAR2 (40)				NOT USED
840	SHIPTOPHONE	This is the phone number associated with SHIPTODID. For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.	804-555-1212	VARCHAR2 (50)				NOT USED
850	SHIPTOFAX	This is the FAX number associated with SHIPTOID. For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.	804-333-2255	VARCHAR2 (50)				NOT USED
860	SHIPTOEMAILADDRESS	This is the e-mail address associated with SHIPTOID. For import files sent to the eMail, a value provided will not be used because it will be derived from the SHIPTOID.	madmin@dgs.state.va.us	VARCHAR2 (100)				NOT USED
		This flag is used internally in the data warehouse. The default is Active. 1 = Active, 9 = Cancelled, 0 = Inactive, 8 = Closed						
870	ACTIVE_TF	For import files sent to the eMail, this value is system generated when the order is loaded from the eMail to the data warehouse.	1	NUMBER (1)				NOT USED
880	DW_ETLDATE	This is the date the purchase order was loaded into the data warehouse. For import files to be sent to the eMail, this value will be system generated when the order is loaded from the eMail to the data warehouse.	20020408T13:30:02	DATE				NOT USED
890	DW_ETLNUM	This is a system generated sequential number used for loading into the data warehouse. For import files, this value will be system generated when the order is loaded from the eMail to the data warehouse. This is the system identifier for the Ship To Address as found in the ERP system. The COVA entity can maintain their ERP Ship To identifiers in the Bill To/Ship To address file in eVA in the "URL" field.	433	NUMBER (9)				NOT USED
900	ERPSHIPTO	For import files sent to the eMail, a value must be sent in the ERPSHIPTOID field or in the SHIPTOID field (see above). If a value is not provided in the SHIPTOID field, the message broker will use the ERPSHIPTOID field to find the SHIPTOID in eVA. For export files, if a value exists in the "URL" field for the Ship To address, it will be populated here.		VARCHAR2 (100)	Line		Yes	*REQUIRED
930	Description.Description	This is the description of the item being purchased. The maximum length of characters is 2500.	8 1/2" by 11" yellow notepads with 3-hole punch	VARCHAR2 (2000)	Line	Description.Description	No	REQUIRED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
940	ERPBILLTO	<p>This is the system identifier for the Bill To Address as found in the ERP system. The COVA entity can maintain their ERP Bill To identifiers in the Bill To/Ship To address file in eVA in the "URL" field.</p> <p>For import files sent to the eMail, a value must be sent in the BILLTOID or the ERPBILLTOID field in the Requisition Line Record. If a value is not provided in the BILLTOID field, the message broker will use the ERPBILLTOID field to find the BILLTOID in eVA.</p>		VARCHAR2(100)	Line		Yes	*REQUIRED
950	VLIN	<p>This is the Virginia location Identification Number.</p> <p>For import files, if a value is provided, it must match the VLIN on the eVA vendor file for the vendor ordering location. The message broker will use the value sent to find the VENDORLOCID and the VENDORID in the eVA Vendor registration file to map to the XML tag for VLIN.</p> <p>If a VLIN is not provided at the line level, if the VENDORLOCIDUNSNUMBER at the line level is provided, it will be used to find the vendor registration information. If VENDORLOCIDUNSNUMBER is not provided, the combination of VENDORTAXID and the first five positions of VENDORLOC_POSTALCODE will be used. At a minimum, either VLIN or VENDORLOCIDUNSNUMBER at the line level or VENDORTAXID and VENDORLOC_POSTALCODE are required.</p>	VA10053378	VARCHAR2(10)	Line	VLIN	Yes	REQUIRED
960	RGST_TYPE_CD	<p>This identifies the registration process for the vendor at the time of the original order. 'V' means the vendor registered in eVA and agreed to the MOA. 'S' means the state entered this vendor. 'N' means the vendor is not registered and is not on the eVA vendor file. For change orders, the value will continue to be the value from the original order.</p> <p>For import files, a value sent in this field will be ignored. eVA will determine how to set this value.</p>	S, V, N	VARCHAR2(2)			No	NOT USED
970	RGST_TYPE_DESCR	<p>This identifies the registration type code description.</p> <p>For import files, a value sent in this field will be ignored. eVA will determine how to set this value.</p>		VARCHAR2(100)			No	NOT USED
980	STNDRD_NM_SEQ_NBR	<p>This is the Vendor Location Standard Name Sequence Number. The value is 00 when Vendor Location Standard Name is the same as the primary TIN name. A1, A2, etc. if a "trade as" name.</p>	00, A1, A2,A9,B1, etc.	VARCHAR2(2)			No	NOT USED
990	SWAMMICRO	<p>For export files, value of "true" means the vendor indicated on the catalog item that they are an Micro Business vendor. A value of "false" means this is not a catalog item, or the vendor did not indicate that they are an Micro Business vendor on the catalog.</p> <p>In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.</p> <p>For import files sent to the eMail, a value provided will not be used. This field comes from an electronic eVA catalog. Import files will be considered non-catalog. However, if the transaction could not be loaded into the eMail and was loaded into the DGS holding data warehouse instead, agencies are requested to provide the vendor SWAM micro business indicator in this field.</p>	true, false	NUMBER (1, 0)				COVA REQUESTED

Column	Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
1000	RECEIVE_METHOD_CD	<p>This identifies the receiving method code for the purchase order line. A value of '2' indicates receiving is by Quantity for the line item. A value of '3' indicates receiving is by Amount for the line item.</p> <p>For import files, if a value is not provided it will default to Quantity, value of '2'.</p>	2, 3	NUMBER(2,0)	Line	BuysenseReceivingType	Yes	OPTIONAL
1010	RECEIVE_METHOD_DESCR	<p>The description associated with the RECEIVE_METHOD_CD, such as 'Quantity' or 'Amount'.</p> <p>For import files sent to the eMail, a value provided will not be used because the value will be derived from RECEIVE_METHOD_CD.</p>	Amount, Quantity	VARCHAR2(255)				NOT USED

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
5	RECORDTYPE	Value will always be "RA" indicating requisition accounting line.	RA		internal use	Internal use	Value list	COVA_REQUIRED
		The first position indicates whether this order is for an agency or local government, a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond. For import files sent to the eMail, a value provided will not be used because it is derived from CLIENTNAME.	A194	VARCHAR2 (10)				COVA_REQUIRED
10	AGENCYCODE	Identifies the system that sent the information to the data warehouse. For import files sent to the eMail, a value provided will not be used. After loading into the eMail, the order will subsequently be loaded into the data warehouse with a value of "BUYER" to indicate that the data warehouse received the information from the Ariba Buyer eMail. If this is an export file, the value will be "BUYER" to indicate the Ariba Buyer eMail system.	BUYER	VARCHAR2 (10)				NOT USED
20	DATASOURCE	The purchase order number. For import files sent to the eMail, a value provided will not be used, see definition for REQNUMBER.						
30	PONUMBER	For export files, this is the purchase order number that was system assigned by the eMail. These numbers should start with "DO", "PCO", "EP", "POB". The line number for the purchase order commodity line.	DO12345, PCO7896, EP444, POBA19435	VARCHAR2 (50)				NOT USED
40	POLINENUMBER	For import files sent to the eMail, a value provided will be used by message broker to put the purchase order lines in the same order as provided on the import file. The purchase order line numbers will be system generated in the eMail.		1 NUMBER ()			No	COVA_REQUIRED
50	ACCTLINENUMBER	The line number of the accounting line. There may be multiple accounting lines for each purchase order line (POLINENUMBER). For import files sent the the eMail, a value provided will be used by the message broker to put the accounting lines in the same order as provided on the import file. The account line numbers will be system generated in the eMail.		1 NUMBER (9)			No	COVA_REQUIRED
60	CLIENTNAME	This is the full identifier that the eMail uses to identify each agency or local government. The first position indicates whether an agency or local government (an "A" or an "L", the positions that follow indicate the agency number of the FIPS number, and the remaining positions indicate the abbreviation. An example value is "A194DGS", where "A" indicates an agency, "194" is the agency number and "DGS" indicates the Department of General Services. For import files, the CLIENTNAME must match the value set up in the eMail.	A194DGS	VARCHAR2 (25)	Header	client_name	Yes	REQUIRED

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
<p>A Buysense Org is an organizational unit established within a CLIENTNAME in the eMall. It is used to provide different requisition and receiving workflow approval rules and different accounting defaults.</p> <p>For import files, a value provided will not be used. The BSOID will be defaulted to the BSOID associated with the requester ID (REQREQUESTERID).</p> <p>For export files: This is the Buysense Org ID of the requester.</p>								
70	BSOID		A194-ERP_BSO	VARCHAR2 (255)				NOT USED
80	REQNUMBER	<p>For import files; The combination of REQNUMBER (column 60) and STATUS (column 200) on the Requisition Header record must be unique across all of eVA. To ensure uniqueness, the value provided for REQNUMBER should always be prefixed with the AGENCYCODE and an underscore character. For example, A194_12345678 or L760_45288.</p> <p>If AUTO_SUBMIT = true and the requisition is successfully imported into the eMall, the value provided in REQNUMBER will become the requisition number and the purchase order number in the eMall.</p> <p>If AUTO_SUBMIT = false or if the imported requisition is loaded into the eMall in Composing status, the value provided in REQNUMBER will become the requisition number only. The eMall will assign the purchase order number after someone logs in to the eMall and submits the requisition, approvals are made if necessary, and the order(s) are created.</p> <p>For change orders and cancellations, always provide the original requisition/order number.</p> <p>For export files; This is the unique requisition number assigned by the eMall. If the requisition was imported from the interface into the eMall, the requisition number will be prefixed with "IRQ:". If the requisition was entered in the eMall, the requisition number will start with "PR". If the requisition was sent to the eMall from eprocurement, the prefix will be "E2E:". For change orders, the requisition number will include the</p>	<p>A194_12345678, L760_45288, PR1182 IRQ:A501_000019476 E2E:POBA19412345</p>	<p>VARCHAR2 (50)</p>	Header	UniqueName	No	REQUIRED
90	REQAPPROVEDDATE	<p>This is the date of the final approval of the requisition.</p> <p>For import files sent to the eMall, the value provided is not used because it is system generated in the eMall.</p>	<p>2002-04-07T13:30:02.000</p>	DATE				NOT USED
100	PERCENTAGE	<p>If the extended amount of the purchase order is split between multiple accounting lines by percentage, this is the percentage for this accounting line. The total percentages of the accounting lines for one purchase order line must equal 100%.</p> <p>For import files to be sent to the eMall, a value provided will not be used.</p>		30 NUMBER ()				NOT USED
110	QUANTITY	<p>The quantity of the commodity for this accounting line. Quantity cannot be negative.</p> <p>For import files to be sent to the eMall, a value provided will not be used.</p>		0.35 NUMBER ()				NOT USED

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
120	AMOUNT	The total dollar amount for the commodity for this accounting line. It can be up to 9 decimal places. Amount cannot be negative.		50 NUMBER (37,5)	Acctg Line	Amount	No	REQUIRED
		The purchase order date.						
130	ORDEREDDATE	For import files sent to the eMail, this value will not be used because it will be system generated in the eMail. However, COVA requires if AUTO_SUBMIT = true.	2002-04-07T12:01:00.000	DATE			No	COVA_REQUIRED
		The four position year of the purchase order date.						
140	ORDCAL_YYYY	For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.	2002	VARCHAR2 (4)				NOT USED
		Two position number that indicates the month of the purchase order date. Ex. 01 = January, 02 = February, etc.						
150	ORDCAL_MM	For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.		4 VARCHAR2 (2)				NOT USED
		One position number that indicates the calendar quarter of the purchase order date.						
		Ex. 1 = January through March, 2 = April through June, 3 = July through September, and 4 = October through December.						
160	ORDCAL_QUARTER	For import files sent to the eMail, a value provided will not be used. The value will be derived from the ORDEREDDATE when loaded into the data warehouse.		2 VARCHAR2 (1)				NOT USED
		For import files sent to the eMail, a value provided will not be used because it is system generated. The value will be generated depending on the AUTO_SUBMIT and IGNORE_APPROVAL_FLOW values and whether the entire requisition passes integrity edits. See separate document on eVA eMail Import File Processing. See the worksheet labeled 'eMail to ePro' for more information on the value.						
170	STATUS	For export files, the value will be "Ordered", "Receiving", or "eProcurement". This value is not updated in the data warehouse after the initial order. The status is only updated on the PO header.	Composing, Ordered, Receiving, eProcurement	VARCHAR2 (25)				NOT USED
		This is a COVA-defined field on the requisition header (EVAHDRPICK1) that is generally the agency number for agencies and the FIPS code for local governments. An example is "194" which is the agency number for the Department of General Services. Values have been established in the eMail.						
180	ENTITYCODE	For import files, ENTITYCODE is handled at the Requisition header level.		194 VARCHAR2 (10)	Header	ReqHeadFieldDefault1	Yes	NOT USED
		This is a COVA-defined field on the requisition header (EVAHDRPICK2) on the requisition header that is the fiscal year to which the purchase order applies. If this is a multi-year order, this is the first fiscal year to which the purchase order applies. Example values are 2002, 2003, 2004, etc.						
190	FISCALYEAR	For import files, FISCALYEAR is handled at the Requisition header level.	2002	VARCHAR2 (4)	Header	ReqHeadFieldDefault2	Yes	NOT USED
		This is a COVA-defined field on the requisition header (EVAHDRPICK3) used to subdivide the ENTITYCODE. This may be used to distinguish sub-agencies, school boards, etc. It may be used by some agencies and not others.						
200	SUBENTITYCODE			VARCHAR2 (255)	Header	ReqHeadFieldDefault3	Yes	NOT USED

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
210	POCATEGORY	For import files, POCATEGORY is handled at the Requisition header level. Valid values are: R01 = Routine, P01 = Proprietary, E01 = Emergency, S01 = Sole Source	R01	VARCHAR2 (25)	Header	ReqHeadFieldDefault4	Yes	NOT USED
220	FUND	This COVA-defined field (EVAACTPICK1) is the combination of fund and fund detail as defined by the CAPP manual. It may be used by some agencies and not others. The description associated with FUND.		VARCHAR2 (25)	Acctg Line	FieldDefault1	Yes	Agency Specific
225	FUNDDDESC	For import files, a value provided will not be used because it is system generated from FUND. This COVA-defined field (EVAACTPICK2) is a function of government (from the Dept. of Planning and Budget.) It may be used by some agencies and not others.		VARCHAR2 (400)				NOT USED
230	PROGRAMSUBPROGRAM	For import files, a value provided will not be used because it is system generated from PROGRAMSUBPROGRAM. This COVA-defined field (EVAACTPICK3) is a classification of expenditures as used by the agency or local government financial system. For state agencies, this may be the subobject code as defined by CARS, or it may be a different coding scheme as defined by the agency. It may be used by some agencies and not others. The description associated with PROGRAMSUBPROGRAM.		VARCHAR2 (25)	Acctg Line	FieldDefault2	Yes	Agency Specific
235	PROGRAMSUBPROGRAMDESC	For import files, a value provided will not be used because it is system generated from PROGRAMSUBPROGRAM. This COVA-defined field (EVAACTPICK3) is a classification of expenditures as used by the agency or local government financial system. For state agencies, this may be the subobject code as defined by CARS, or it may be a different coding scheme as defined by the agency. It may be used by some agencies and not others.		VARCHAR2 (400)				NOT USED
240	SUBOBJECTACCT	For import files, a value provided will not be used because it is system generated from SUBOBJECTACCT.		VARCHAR2 (25)	Acctg Line	FieldDefault3	Yes	Agency Specific
245	SUBOBJECTACCTDESC	For import files, a value provided will not be used because it is system generated from SUBOBJECTACCT.		VARCHAR2 (400)				NOT USED
250	COSTCENTERORGSPPEED	This COVA-defined field (EVAACTPICK4) is an organizational entity within the COVA entity for which costs are tracked. It often relates to a budget and usually has a manager assigned to oversee responsibility of costs. Some entities may want to use as a speed code, which can be used in their own financial system to derive other values. It may be used by some agencies and not others. The description associated with COSTCENTERORGSPPEED.		VARCHAR2 (25)	Acctg Line	FieldDefault4	Yes	Agency Specific
255	COSTCENTERORGSPPEEDDESC	For import files, a value provided will not be used because it is system generated from COSTCENTERORGSPPEED. This COVA-defined field (EVAAPICK5) is the project associated with the line item expense. It may be used by some agencies and not others.		VARCHAR2 (400)				NOT USED
260	PROJECT	The description associated with PROJECT.		VARCHAR2 (25)	Acctg Line	FieldDefault5	Yes	Agency Specific
265	PROJECTDESC	For import files, a value provided will not be used because it is system generated from PROJECT. This COVA-defined field (EVAACTPICK6) identifies the grant associated with the line item expense. It may be used by some agencies and not others.		VARCHAR2 (400)				NOT USED
266	GRANTNAME	The description associated with GRANTNAME.		VARCHAR2 (25)	Acctg Line	FieldDefault6		Agency Specific
271	GRANTNAMEDESC	For import files, a value provided will not be used because it is system generated from GRANTNAME. This COVA-defined field (EVAACTPICK7) is the FIPS code associated with the line item expense. It may be used by some agencies and not others.		VARCHAR2 (400)				NOT USED
302	FIPSCODE	The description associated with FIPSCODE.		VARCHAR2 (25)	Acctg Line	FieldDefault7	Yes	Agency Specific
307	FIPSCODEDESC	For import files, a value provided will not be used because it is system generated from FIPSCODE.		VARCHAR2 (400)				NOT USED

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
312	EVAACPICK8	This is a picklist field for accounting that is reserved for future eVA development. The description associated with EVAACPICK8.		VARCHAR2 (25)	Acctg Line	FieldDefault8	Yes	FUTURE USE
317	EVAACPICK8DESC	For import files, a value provided will not be used because it is system generated from EVAACPICK8.		VARCHAR2 (400)				NOT USED
322	EVAACPICK9	This is a picklist field for accounting that is reserved for future eVA development. The description associated with EVAACPICK9.		VARCHAR2 (25)	Acctg Line	FieldDefault9	Yes	FUTURE USE
327	EVAACPICK9DESC	For import files, a value provided will not be used because it is system generated from EVAACPICK9..		VARCHAR2 (400)				NOT USED
332	AGYACPICK10	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. The description associated with AGYACPICK10.		VARCHAR2 (25)	Acctg Line	FieldDefault10	Yes	Agency Specific
337	AGYACPICK10DESC	For import files, a value provided will not be used because it is system generated from AGYACPICK10..		VARCHAR2 (400)				NOT USED
342	AGYACPICK11	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. The description associated with AGYACPICK11.		VARCHAR2 (25)	Acctg Line	FieldDefault11	Yes	Agency Specific
347	AGYACPICK11DESC	For import files, a value provided will not be used because it is system generated from AGYACPICK11.		VARCHAR2 (400)				NOT USED
352	AGYACPICK12	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. The description associated with AGYACPICK12.		VARCHAR2 (25)	Acctg Line	FieldDefault12	Yes	Agency Specific
357	AGYACPICK12DESC	For import files, a value provided will not be used because it is system generated from AGYACPICK12.		VARCHAR2 (400)				NOT USED
362	AGYACPICK13	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. Note: If the agency has adopted the Cardinal Chart of Accounts, this is the GL Business Unit. The description associated with AGYACPICK13.		VARCHAR2 (25)	Acctg Line	FieldDefault13	Yes	Agency Specific
367	AGYACPICK13DESC	For import files, a value provided will not be used because it is system generated from AGYACPICK13.		VARCHAR2 (400)				NOT USED
373	AGYACPICK14	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Account. The description associated with AGYACPICK14.		VARCHAR2 (25)	Acctg Line	FieldDefault14	Yes	Agency Specific
378	AGYACPICK14DESC	For import files, a value provided will not be used because it is system generated from AGYACPICK14.		VARCHAR2 (400)				NOT USED
383	AGYACPICK15	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Fund.		VARCHAR2 (25)	Acctg Line	FieldDefault15	Yes	Agency Specific

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
		The description associated with AGYACTPICK15.						
388	AGYACTPICK15DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK15.		VARCHAR2 (400)				NOT USED
		This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others.						
393	AGYACTPICK16	Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Program.		VARCHAR2 (25)	Acctg Line	FieldDefault16	Yes	Agency Specific
		The description associated with AGYACTPICK16.						
398	AGYACTPICK16DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK16.		VARCHAR2 (400)				NOT USED
		This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others.						
403	AGYACTPICK17	Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Department.		VARCHAR2 (25)	Acctg Line	FieldDefault17	Yes	Agency Specific
		The description associated with AGYACTPICK17.						
408	AGYACTPICK17DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK17.		VARCHAR2 (400)				NOT USED
		This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others.						
413	AGYACTPICK18	Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Cost Center.		VARCHAR2 (25)	Acctg Line	FieldDefault18	Yes	Agency Specific
		The description associated with AGYACTPICK18.						
418	AGYACTPICK18DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK18.		VARCHAR2 (400)				NOT USED
		This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others.						
423	AGYACTPICK19	Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Task.		VARCHAR2 (25)	Acctg Line	FieldDefault19	Yes	Agency Specific
		The description associated with AGYACTPICK19.						
428	AGYACTPICK19DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK19.		VARCHAR2 (400)				NOT USED
		This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others.						
433	AGYACTPICK20	Note: If the agency has adopted the Cardinal Chart of Accounts, this is the FIPS code.		VARCHAR2 (25)	Acctg Line	FieldDefault20	Yes	Agency Specific
		The description associated with AGYACTPICK20.						
438	AGYACTPICK20DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK20.		VARCHAR2 (400)				NOT USED

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
443	AGYACTPICK21	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Asset code.		VARCHAR2 (25)	Acctg Line	FieldDefault21	Yes	OPTIONAL
		The description associated with AGYACTPICK21.						
448	AGYACTPICK21DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK21.		VARCHAR2 (400)				NOT USED
453	AGYACTPICK22	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Agency Use 1		VARCHAR2 (25)	Acctg Line	FieldDefault22	Yes	Agency Specific
		The description associated with AGYACTPICK22.						
458	AGYACTPICK22DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK22.		VARCHAR2 (400)				NOT USED
463	AGYACTPICK23	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Agency Use 2.		VARCHAR2 (25)	Acctg Line	FieldDefault23	Yes	Agency Specific
		The description associated with AGYACTPICK23.						
468	AGYACTPICK23DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK23.		VARCHAR2 (400)				NOT USED
473	AGYACTPICK24	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. Note: If the agency has adopted the Cardinal Chart of Accounts, this is the PC Business Unit.		VARCHAR2 (25)	Acctg Line	FieldDefault24	Yes	Agency Specific
		The description associated with AGYACTPICK24.						
478	AGYACTPICK24DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK24.		VARCHAR2 (400)				NOT USED
483	AGYACTPICK25	This is a picklist field for accounting. Its use may be defined differently for each agency. This field may be used by some agencies and not others. Note: If the agency has adopted the Cardinal Chart of Accounts, this is the Project.		VARCHAR2 (25)	Acctg Line	FieldDefault25	Yes	Agency Specific
		The description associated with AGYACTPICK25.						
488	AGYACTPICK25DESC	For import files, a value provided will not be used because it is system generated from AGYACTPICK25.		VARCHAR2 (400)				NOT USED
493	EVAACCB1	This is an on/off checkbox that is reserved for future eVA development. In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.	true, false	NUMBER (1, 0)	Acctg Line	LineAcctCB1Value	true/false	FUTURE USE

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
503	EVAACCTCB2	This is an on/off checkbox that is reserved for future eVA development. In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.	true, false	NUMBER (1, 0)	Acctg Line	LineAcctCB2Value	true/false	FUTURE USE
513	AGYACTCB3	This is an on/off checkbox that may be used differently for each agency. This field may be used by some agencies and not others. In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.	true, false	NUMBER (1, 0)	Acctg Line	LineAcctCB3Value	true/false	Agency Specific
523	AGYACTCB4	This is an on/off checkbox that may be used differently for each agency. This field may be used by some agencies and not others. In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.	true, false	NUMBER (1, 0)	Acctg Line	LineAcctCB4Value	true/false	Agency Specific
533	AGYACTCB5	This is an on/off checkbox that may be used differently for each agency. This field may be used by some agencies and not others. In the data warehouse, flags have a value of 1 for true, and 0 for false. On the interface files, the values will be "true" and "false". The literals "true" and "false" are commonly used in XML and Java.	true, false	NUMBER (1, 0)	Acctg Line	LineAcctCB5Value	true/false	Agency Specific
543	ACTCROSSREF	This is a COVA-defined field on the requisition header (EVAHDRTEXT1) that can be used by each agency or local government to enter whatever information they want to cross reference the requisition to their own manual or automated system. It may be used by some agencies and not others.		VARCHAR2 (255)	Acctg Line	LineAcctText1Value		Agency Specific
553	EVAACCTXT2	This is a text field that is reserved for future eVA development.		VARCHAR2 (255)	Acctg Line	LineAcctText2Value		FUTURE USE
563	EVAACCTXT3	VITA agency use field.		VARCHAR2 (255)	Acctg Line	LineAcctText3Value		FUTURE USE
573	AGYACTXT4	This is a text field that may be used differently for each agency. This field may be used by some agencies and not others.		VARCHAR2 (255)	Acctg Line	LineAcctText4Value		Agency Specific
583	AGYACTXT5	This is a text field that may be used differently for each agency. This field may be used by some agencies and not others.		VARCHAR2 (255)	Acctg Line	LineAcctText5Value		Agency Specific
593	AGYACTXT6	This is a text field that may be used differently for each agency. This field may be used by some agencies and not others.		VARCHAR2 (255)	Acctg Line	LineAcctText6Value		Agency Specific
603	AGYACTXT7	This is a text field that may be used differently for each agency. This field may be used by some agencies and not others.		VARCHAR2 (255)	Acctg Line	LineAcctText7Value		Agency Specific
613	AGYACTXT8	This is a text field that may be used differently for each agency. This field may be used by some agencies and not others.		VARCHAR2 (255)	Acctg Line	LineAcctText8Value		Agency Specific
623	AGYACTXT9	This is a text field that may be used differently for each agency. This field may be used by some agencies and not others.		VARCHAR2 (255)	Acctg Line	LineAcctText9Value		Agency Specific
633	AGYACTXT10	This is a text field that may be used differently for each agency. This field may be used by some agencies and not others.		VARCHAR2 (255)	Acctg Line	LineAcctText10Value		Agency Specific

Column	Field Name	Definition	Sample values(s)	DW Field Type & Length	XML level	XML tag for import	Referential Integrity?	Required on Import File?
643	ACTIVE_TF	<p>This flag is used internally in the data warehouse. The default is Active.</p> <p>1 = Active, 9 = Cancelled, 0 = Inactive, 8 = Closed</p> <p>For import files sent to the eMall, this value is system generated when the order is loaded from the eMall to the data warehouse.</p>		NUMBER ()				NOT USED
653	DW_ETLDATE	<p>This is the date the purchase order was loaded into the data warehouse.</p> <p>For import files to be sent to the eMall, this value will be system generated when the order is loaded from the eMall to the data warehouse.</p>		DATE				NOT USED
663	DW_ETLNUM	<p>This is a system generated sequential number used for loading into the data warehouse.</p> <p>For import files, this value will be system generated when the order is loaded from the eMall to the data warehouse.</p>		NUMBER (9)				NOT USED

Column	Name	Comments	Sample Value(s)	Type	XML level	XML tag for import	Referential Integrity?	Required on Import File?	
5	RECORDTYPE	Value will always be "HC" indicating header comment.	HC		internal use	Internal use	Value list	COVA_REQUIRED	
10	AGENCYCODE	<p>The first position indicates whether this order is for an agency or local government , a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code.</p> <p>Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.</p> <p>For import files sent to the eMail, a value provided will not be used because it is derived from CLIENTNAME.</p>	A194	VARCHAR2 (10)				COVA_REQUIRED	
20	DATASOURCE	<p>Identifies the system that sent the information to the data warehouse.</p> <p>For import files sent to the eMail, a value provided will not be used. After loading into the eMail, the order will subsequently be loaded into the data warehouse with a value of "BUYER" to indicate that the data warehouse received the information from the Ariba Buyer eMail.</p> <p>If this is an export file, the value will be "BUYER" to indicate the Ariba Buyer eMail system.</p>	BUYER	VARCHAR2 (10)				NOT USED	
25	PONUMBER	<p>For import files, the value should be null. See REQNUMBER field.</p> <p>For export files, this is the purchase order number that was system assigned by the eMail.</p>	DO12345, PCO7896, EP444, POBA19435	VARCHAR2 (50)				NOT USED	
30	POLINUMBER	For comments at the header level, the value is always zero.	0	NUMBER(9)	Comments	comment_level	No	REQUIRED	
35	COMMENTORDER	<p>There can be multiple comments at the header level and for each PO line. Comments that are longer than 256 characters are broken up into multiple records of 256 characters each in the data warehouse. This number identifies which order the comments should appear in within the POLINUMBER. In this case, it identifies the order of the comments at the header level.</p> <p>For import files to be sent to the eMail, this number tells the message broker the order to put comments into the XML file.</p>	1, 2	NUMBER()			No	COVA_REQUIRED	
40	POCOMMENT	<p>For import files to be sent to the eMail, comments larger than 256 can be sent in this field (in one record). The message broker does not perform properly if there are line feeds within a field. Agencies should not send line feed characters. This problem is usually found with formatting within comments. When creating the file to be imported into the eMail, there are three options: 1. Strip out any line feed characters (but formatting will be lost) 2. Precede the line feed character with the \ character (back slash character). 3. Replace the carriage return and the</p>		VARCHAR2(2000)	Comments	Text	No	REQUIRED	
50	DW_ETLDATE	<p>This is the date the purchase order was loaded into the data warehouse.</p> <p>For import files to be sent to the eMail, this value will be system generated when the order is loaded from the eMail to the data warehouse.</p>		DATE				NOT USED	

Column	Name	Comments	Sample Value(s)	Type	XML level	XML tag for import	Referential Integrity?	Required on Import File?	
60	DW_ETLNUM	<p>This is a system generated sequential number used for loading into the data warehouse.</p> <p>For import files, this value will be system generated when the order is loaded from the eMail to the data warehouse.</p> <p>For import files; The combination of REQNUMBER (column 60) and STATUS (column 200) on the Requisition Header record must be unique across all of eVA. To ensure uniqueness, the value provided for REQNUMBER should always be prefixed with the AGENCYCODE and an underscore character. For example, A194_12345678 or L760_45288. If AUTO_SUBMIT = true and the requisition is successfully imported into the eMail, the value provided in REQNUMBER will become the requisition number and the purchase order number in the eMail. If AUTO_SUBMIT = false or if the imported requisition is loaded into the eMail in Composing status, the value provided in REQNUMBER will become the requisition number only. The eMail will assign the purchase order number after someone logs in to the eMail and submits the requisition, approvals are made if necessary, and the order(s) are created. For change orders and cancellations, provide the original requisition/order number.</p> <p>For export files; This is the unique requisition number assigned by the eMail. If the requisition was imported from the interface into the eMail, the requisition number will be prefixed with "IRQ:". If the requisition was entered in the eMail, the requisition number will start with "PR". If the requisition was sent to the eMail from eprocurement, the prefix will be</p>		NUMBER()				NOT USED	
70	REQNUMBER		A194_12345678, L760_45288, PR1182 IRQ:A501_00001947 6 E2E:POBA1941234	VARCHAR2 (50)			No	COVA_REQUIRED	
80	PROPRETARYANDCONFIDENTIAL	<p>Identifies if attachment(s) pertaining to a comment are proprietary and confidential . Proprietary and confidential only applies to the attachments not the comment itself. ALL attachments pertaining to a comment are considered proprietary and confidential if a value of 'true' is provided. If the value is 'false', then ALL the attachments pertaining to a comment are not proprietary and confidential. Do not add one attachment that is proprietary and confidential with another attachment that is not proprietary and confidential to the same comment. Separate comment must be created for each attachment.</p> <p>If a value is not provided, then the default is 'false'.</p> <p>NOTE: This value is not stored in the Data Warehouse, since attachments are not stored in the Data Warehouse. No value is provided on the order export. This field only pertains to import.</p>	false, true	NUMBER (1,0)	Comments	ProprietaryAndConfidential		OPTIONAL	

Column	Name	Comments	Sample Value(s)	Type	XML level	XML tag for import	Referential Integrity?	Required on Import File?	
5	RECORDTYPE	Value will always be "LC" indicating line comment.	LC		internal use	Internal use	Value list	COVA_REQUIRED	
10	AGENCYCODE	government, a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.	A194	VARCHAR2 (10)				COVA_REQUIRED	
20	DATASOURCE	Identifies the system that sent the information to the data warehouse. For import files sent to the eMall, a value provided will not be used. After loading into the eMall, the order will subsequently be loaded into the data warehouse with a value of "BUYER" to indicate that the data warehouse received the information from the Ariba Buyer eMall. If this is an export file, the value will be "BUYER" to indicate the Ariba Buyer eMall system.	BUYER	VARCHAR2 (10)				NOT USED	
25	PONUMBER	For import files, the value should be null. See REQNUMBER field below. For export files, this is the purchase order number that was system assigned by the eMall. The line number for the purchase order commodity line.	DO12345, PCO7896, EP444, POBA19435	VARCHAR2 (50)				NOT USED	
30	POLINENUMBER	For import files sent to the eMall, a value provided will be used by message broker to put the purchase order lines in the same order as provided on the import file. The purchase order line numbers will be system generated in the eMall.	1, 2	NUMBER(9)	Comments	comment_level		REQUIRED	
35	COMMENTORDER	There can be multiple comments at the header level and for each PO line. Comments that are longer than 256 characters are broken up into multiple records of 256 characters each in the data warehouse. This number identifies which order the comments should appear in within the POLINENUMBER. In this case, it identifies the order of the comments at the line level. For import files to be sent to the eMall, this number tells the message broker the order to put comments into the XML file. The COMMENTORDER field in the data warehouse will be system generated.	1, 2	NUMBER()			No	COVA_REQUIRED	
40	POCOMMENT	This is the text of the comment itself. For import files to be sent to the eMall, comments larger than 256 can be sent in this field (in one record). The message broker does not perform properly if there are line feeds within a field. Agencies should not send line feed characters. This problem is usually found with formatting within comments. When creating the file to be imported into the eMall, there are three options: 1. Strip out any line feed characters (but formatting will be lost) 2. Precede the line feed character with the \ character (back slash character). 3. Replace the carriage return and the line feed character with <#n>.		VARCHAR2(500)	Comments	comment_level	No	REQUIRED	
50	DW_ETLDATE	This is the date the purchase order was loaded into the data warehouse. For import files to be sent to the eMall, this value will be system generated when the order is loaded from the eMall to the data warehouse.		DATE				NOT USED	
60	DW_ETLNUM	This is a system generated sequential number used for loading into the data warehouse. For import files, this value will be system generated when the order is loaded from the eMall to the data warehouse.		NUMBER()				NOT USED	

Column	Name	Comments	Sample Value(s)	Type	XML level	XML tag for import	Referential Integrity?	Required on Import File?	
		<p>For import files,</p> <p>The combination of REQNUMBER (column 60) and STATUS (column 200) on the Requisition Header record must be unique across all of eVA. To ensure uniqueness, the value provided for REQNUMBER should always be prefixed with the AGENCYCODE and an underscore character. For example, A194_12345678 or L760_45288.</p> <p>If AUTO_SUBMIT = true and the requisition is successfully imported into the eMail, the value provided in REQNUMBER will become the requisition number and the purchase order number in the eMail.</p> <p>If AUTO_SUBMIT = false or if the imported requisition is loaded into the eMail in Composing status, the value provided in REQNUMBER will become the requisition number only. The eMail will assign the purchase order number after someone logs in to the eMail and submits the requisition, approvals are made if necessary, and the order(s) are created.</p> <p>For change orders and cancellations, always provide the original requisition/order number.</p> <p>For export files,</p> <p>This is the unique requisition number assigned by the eMail. If the requisition was imported from the interface into the eMail, the requisition number will be prefixed with "IRQ:". If the requisition was entered in the eMail, the requisition number will start with "PR". If the requisition was sent to the eMail from eprocurement, the prefix will be "E2E:". For change orders, the requisition number will</p>	<p>A194_12345678, L760_45288, PR1182 IRQ:A501_000019476 E2E:POBA19412345</p>						
70	REQNUMBER			VARCHAR2 (50)				COVA_REQUIRED	
80	PROPRETARYANDCONFIDENTIAL	<p>Identifies if attachment(s) pertaining to a comment are proprietary and confidential. Proprietary and confidential only applies to the attachments not the comment itself. ALL attachments pertaining to a comment are considered proprietary and confidential if a value of 'true' is provided. If the value is 'false', then ALL the attachments pertaining to a comment are not proprietary and confidential. Do not add one attachment that is proprietary and confidential with another attachment that is not proprietary and confidential to the same comment. Separate comment must be created for each attachment.</p> <p>If a value is not provided, then the default is 'false'.</p> <p>NOTE: This value is not stored in the Data Warehouse, since attachments are not stored in the Data Warehouse. No value is provided on the order export. This field only pertains to import.</p>	<p>false, true</p>	NUMBER (1,0)	Comments	ProprietaryAndConfidential		OPTIONAL	

Column	Name	Comments	Sample Value(s)	Type	XML level	XML tag for import	Referential Integrity?	Required on Import File?
5	RECORDTYPE	Value will always be "HA" indicating header attachment. Note: This record type does not apply to export files. Export files are created from the data warehouse. The data warehouse does not contain attachments.	HA		internal use	internal use		COVA_REQUIRED
10	AGENCYCODE	The first position indicates whether this order is for an agency or local government, a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond. For import files sent to the eMail, a value provided will not be used because it is derived from CLIENTNAME.	A194	VARCHAR2 (10)				COVA_REQUIRED
20	DATASOURCE	Identifies the system that sent the information to the data warehouse. This field in this record is here for consistency with the other records. Attachments are not loaded into the data warehouse.	BUYER	VARCHAR2 (10)				NOT USED
25	PONUMBER	For import files, the value should be null. See REQNUMBER field. For export files, this is the purchase order number that was system assigned by the eMail.	DO12345, PCO7896, EP444, POBA19456	VARCHAR2 (50)				NOT USED
30	POLINUMBER	For an attachment at the header level, the value is always zero. This is the number of bytes of the attachment. A number is required in this field, however it does not have to represent the exact number of bytes of the attachment. This number can be zero. The message broker will determine the exact number of bytes and use that result to send to the eMail.	0	NUMBER(9)				COVA_REQUIRED
40	NUMBERBYTES		19	NUMBER(9)	Attachments	ContentLength	No	REQUIRED
50	FILENAME	This is the full name of the file including the file extension	Header Attach2.txt	VARCHAR2(255)	Attachments	FileName	No	REQUIRED
60	FILEEXTENSION	This is the file extension of the attachment.	txt	VARCHAR2(4)	Attachments	Extension	No	REQUIRED

Column	Name	Comments	Sample Value(s)	Type	XML level	XML tag for import	Referential Integrity?	Required on Import File?
70	REQNUMBER	<p>For import files:</p> <p>The combination of REQNUMBER (column 60) and STATUS (column 200) on the Requisition Header record must be unique across all of eVA. To ensure uniqueness, the value provided for REQNUMBER should always be prefixed with the AGENCYCODE and an underscore character. For example, A194_12345678 or L760_45288.</p> <p>If AUTO_SUBMIT = true and the requisition is successfully imported into the eMall, the value provided in REQNUMBER will become the requisition number and the purchase order number in the eMall.</p> <p>If AUTO_SUBMIT = false or if the imported requisition is loaded into the eMall in Composing status, the value provided in REQNUMBER will become the requisition number only. The eMall will assign the purchase order number after someone logs in to the eMall and submits the requisition, approvals are made if necessary, and the order(s) are created.</p> <p>For change orders and cancellations, always provide the original requisition/order number.</p> <p>For export files:</p> <p>This is the unique requisition number assigned by the eMall. If the requisition was imported from the interface into the eMall, the requisition number will be prefixed with "IRQ:". If the requisition was entered in the eMall, the requisition number will start with "PR". If the requisition was sent to the eMall from eprocurement, the prefix will be "E2E:". For change orders, the requisition number will include the concatenation of the version number assigned in the eMall.</p>	<p>A194_12345678, L760_45288, PR1182 IRQ:A501_000019476 E2E:POBA19412345</p>	VARCHAR2 (50)			No	COVA_REQUIRED

Column	Name	Comments	Sample Value(s)	Type	XML level	XML tag for import	Referential Integrity?	Required on Import File?
5	RECORDTYPE	Value will always be "LA" indicating Line attachment. Note: This record type does not apply to export files. Export files are created from the data warehouse. The data warehouse does not contain attachments.	LA		internal use	internal use		COVA_REQUIRED
10	AGENCYCODE	The first position indicates whether this order is for an agency or local government, a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond. For import files sent to the eMail, a value provided will not be used because it is derived from CLIENTNAME.	A194	VARCHAR2 (10)				COVA_REQUIRED
20	DATASOURCE	Identifies the system that sent the information to the data warehouse. This field in this record is here for consistency with the other records. Attachments are not loaded into the data warehouse.	BUYER	VARCHAR2 (10)				NOT USED
25	PONUMBER	For import files, the value should be null. See REQNUMBER field. For export files, this is the purchase order number that was system assigned by the eMail.	DO12345, PCO7896, EP444, POBA19456	VARCHAR2 (50)				NOT USED
30	POLINENUMBER	For an attachment at the line level, this is the line number to which the attachment applies. This is the number of bytes of the attachment. A number is required in this field, however it does not have to represent the exact number of bytes of the attachment. This number can be zero. The message broker will determine the exact number of bytes and use that result to send to the eMail.	1	NUMBER(9)				COVA_REQUIRED
40	NUMBERBYTES		19	NUMBER()	Attachments	ContentLength	No	REQUIRED
50	FILENAME	This is the full name of the file including the file extension	Header Attach2.txt	VARCHAR2(255)	Attachments	FileName	No	REQUIRED
60	FILEEXTENSION	This is the file extension of the attachment.	txt	VARCHAR2(4)	Attachments	Extension	No	REQUIRED

Column	Name	Comments	Sample Value(s)	Type	XML level	XML tag for import	Referential Integrity?	Required on Import File?
70	REQNUMBER	<p>The combination of REQNUMBER(column 60) and STATUS (column 200) on the Requisition Header record must be unique across all of eVA. To ensure uniqueness, the value provided for REQNUMBER should always be prefixed with the AGENCYCODE and an underscore character. For example, A194_12345678 or L760_45288.</p> <p>If AUTO_SUBMIT = true and the requisition is successfully imported into the eMall, the value provided in REQNUMBER will become the requisition number and the purchase order number in the eMall.</p> <p>If AUTO_SUBMIT = false or if the imported requisition is loaded into the eMall in Composing status, the value provided in REQNUMBER will become the requisition number only. The eMall will assign the purchase order number after someone logs in to the eMall and submits the requisition, approvals are made if necessary, and the order(s) are created.</p> <p>For change orders and cancellations, always provide the original requisition/order number.</p> <p>For export files; This is the unique requisition number assigned by the eMall. If the requisition was imported from the interface into the eMall, the requisition number will be prefixed with "IRQ:". If the requisition was entered in the eMall, the requisition number will start with "PR". If the requisition was sent</p>	<p>A194_12345678, L760_45288, PR1182 IRQ:A501_000019746 E2E:POBA19412345</p>	VARCHAR2 (50)			No	COVA_REQUIRED

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
5	RECORDTYPE	Value will always be "VH" indicating receiving header. This record type applies to export files. eVA is not expecting to import receiving information at this time. Agencies using the import method will either enter receivings in their ERP system or into eVA after the orders have been imported.	VH			For receiving import information see 'Receiving Import Record Layout' tab		For receiving import information see 'Receiving Import Record Layout' tab
10	AGENCYCODE	The first position indicates whether this order is for an agency or local government , a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.	A194	VARCHAR2 (10)				
20	DATASOURCE	Identifies the system that sent the information to the data warehouse. For export files, the value will be "BUYER" to indicate the Ariba Buyer eMail system.	BUYER	VARCHAR2 (10)				
30	RECEIPTNUMBER	When the status of the requisition is changed to ordered, a receiptshell is created bythe system for each requisition. The system assigns a unique number, RECEIPTNUMBER, that begins with RC to identiy the receipt. RECEIPTNUMBER is part of the	RC1193	VARCHAR2 (50)				
40	PONUMBER	For export files, this is the purchase order number that was system assigned by the eMail.	DO935	VARCHAR2 (50)				
50	CLIENTNAME	This is the full identifier that the eMail uses to identify each agency or local government. The first position indicates whether an agency or local government (an "A" or an "L", the positions that follow indicate the agency number of the FIPS number, and the remaining positions indicate the abbreviation. An example value is "A194DGS", where "A" indicates an agency, "194" is the agency number and "DGS" indicates the Department of General Services.	A194DGS	VARCHAR2 (25)				

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
<p>A Buysense Org is an organizational unit established within a CLIENTNAME in the eMall. It is used to provide different requisition and receiving workflow approval rules and different accounting defaults.</p> <p>The BSOID is defaulted to the BSOID associated with the requester ID (REQREQUESTERID).</p> <p>For export files: This is the Buysense Org ID of the requester.</p>								
60	BSOID	This is the Buysense Org ID of the requester.	A194_TDC_Buyers	VARCHAR2 (255)				
70	REQNUMBER	For export files; This is the unique requisition number assigned by the eMall. If the requisition was entered in the eMall, the requisition number will start with "PR". If the requisition was sent to the eMall from eprocurement, the prefix will be "E2E:.". For change orders, the requisition number will include the concatenation of the version number assigned in the eMall.	PR4493	VARCHAR2 (50)				
80	RECEIPTCREATEDATE	This is the date the receipt was first created.	2002-04-22T14:37:57.00	DATE				
90	RECEIPTSUBMITDATE	This is the date when the receipt document was submitted for workflow approval.	2002-04-22T14:37:57.00	DATE				
100	RECEIPTRESUBMITDATE	If the receipt document was ever denied, this is the last date the receipt was resubmitted for workflow approval after having been denied.	2002-04-22T14:37:57.00	DATE				
110	RECEIPTAPPROVEDATE	This is the date the receipt document was approved.	2002-04-22T14:37:57.00	DATE				
120	RECEIPTTYPE	There are two types of receiving - desktop and central. Desktop receiving means the requisitioner received the goods and processes the receipt document. Central receiving means all goods are received at a central location. This information is retrieved from the BSOObject and identifying the first receipt approver (Receipt Approver1). If ReceiptApprover1 is not null, then the RECEIPTTYPE is Central Receiving. If ReceiptApprover1 is null, then the RECEIPTTYPE is Desktop Receiving.		VARCHAR2 (50)				
130	TOTRECEIPTAMOUNT	This is the dollar value of the total amount of goods (Price x Quantity) received on this receipt.		NUMBER (37,5)				
140	ORDEREDDATE	This is the date the purchase order status was changed to ORDERED, meaning the order was sent to the vendor via the Ariba network for electronically enabled vendors.	2002-04-22T12:01:00.00	DATE				
150	APPROVEDCAL YYYY	This is the four position calendar year the receipt document was approved.	2002	VARCHAR2 (4)				

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
160	APPROVEDCAL_MM	This is the two position calendar month that indicates the month in which the receipt document was approved. January = 01, February = 02, etc.		1 VARCHAR2 (2)				
170	APPROVEDCAL_QUARTER	This is the calendar quarter that indicates the calendar quarter in which the receipt document was approved. January through March = 1, April through June = 2, July through September = 3, October through December = 4.		2 VARCHAR2 (1)				
180	STATUS	A receipt from the data warehouse will have only one status, Approved. Receipts are not moved to the datawarehouse until approved.	Approved	VARCHAR2 (25)				
190	LASTMODIFIEDDATE	If the receipt document has ever been modified, this is the date the receipt document was last modified.	2002-04-22T14:37:57.00	DATE				
200	RECEIPTCHANGEDBYID	If the purchase order was cancelled, this is the eVA login ID of the person who cancelled the order. This field may be updated after the purchase order is moved to the data warehouse.		VARCHAR2 (50)				
210	REQPREPARERID	This is the login ID of the person who entered the requisition in the eMall. This person may enter the requisition on behalf of himself/herself or on behalf of someone else.	jsmith	VARCHAR2 (50)				
220	REQPREPARERFIRSTNAME	This is the first name of the person who entered the requisition in the eMall. This may be different from the person identified in the "On behalf of" field.	John	VARCHAR2 (100)				
230	REQPREPARERLASTNAME	This is the last name of the person who entered the requisition in the eMall. This may be different from the person identified in the "On behalf of" field.	Smith	VARCHAR2 (100)				
240	RECEIPTNAME	This is the receiptname or description associated with RECEIPTNUMBER. RECEIPTNAME comes from the Title field of the receipt document.	Receipt for DO935	VARCHAR2 (128)				
250	REQREQUESTERID	This is the login ID of the person identified in the "On Behalf of" field in the requisition header. The workflow approval and accounting defaults for that person are used in requisition processing.	mjones	VARCHAR2 (50)				
260	REQREQUESTERFIRSTNAME	This is the first name of the person identified in the "On Behalf Of" field in the requisition header.	Mary	VARCHAR2 (100)				
270	REQREQUESTERLASTNAME	This is the last name of the person identified in the "On Behalf Of" field in the requisition header.	Jones	VARCHAR2 (100)				
280	REQHOLDUNTILDATE	Users have the option of preparing the requisition in advance of the date they would like to send the order to the vendor. When a user specifies a HoldUntilDate, the request goes through the normal approval process, but the order is not sent to the vendor until the orders is placed.	2002-04-22T14:37:57.00	DATE				

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
290	ENTITYCODE	<p>This is a COVA-defined field on the requisition header (EVAHDRPICK1) that is generally the agency number for agencies and the FIPS code for local governments. An example is "194" which is the agency number for the Department of General Services. Values have been established in the eMail.</p> <p>For export files, this field is populated with the "value" of the field data.</p>	194	VARCHAR2 (10)				
300	FISCALYEAR	<p>This is a COVA-defined field on the requisition header (EVAHDRPICK2) on the requisition header that is the fiscal year to which the purchase order applies. If this is a multi-year order, this is the first fiscal year to which the purchase order applies.</p> <p>For export files, this field is populated with the "value" of the field data.</p>	2002	VARCHAR2 (4)				
310	SUBENTITYCODE	<p>This is a COVA-defined field on the requisition header (EVAHDRPICK3) used to subdivide the ENTITYCODE. This may be used to distinguish sub-agencies, school boards, etc. It may be used by some agencies and not others.</p> <p>For export files, this field is populated with the "value" of the field data.</p>		VARCHAR2 (15)				
320	RECENTRECEIVEDATE	This is the most recent date that a portion (partial receipt) or all of the goods on an order were received.	2002-04-22T14:37:57.00	DATE				
330	ERPRECEIPTNUMBER	<p>The receipt number generated by the ERP system if the order is received through an ERP.</p> <p>This is for other AMS customers. eVA does not plan on importing receivings from ERPs.</p>		VARCHAR2 (50)				
340	ERPPONUMBER	<p>This is a COVA-defined field on the requisition header (EVALINETEXT2). It is the purchase order number in the agency ERP system. It may be used by some agencies and not others.</p> <p>This is the system assigned identifier for a vendor from the eVA vendor registration file.</p>		VARCHAR2 (50)				
350	VENDORID		e356	VARCHAR2 (50)				
360	VENDORNAME	This is the vendor name associated with the VENDORID.	Quick Service	VARCHAR2 (128)				
370	VENDORLOCID	This is the identifier for the vendor ordering location from the eVA vendor registration file.	e356O001	VARCHAR2 (50)				
380	VENDORLOC_NAME	The name associated with with VENDORLOCID.	Quick Service - East	VARCHAR2 (128)				

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
390	VENDORLOC_LINES	The two address lines associated with VENDORLOCID. If there is more than one address line, a comma will separate the lines.	15 Main Street, 5th floor	VARCHAR2 (255)				
400	VENDORLOC_CITY	The city associated with VENDORLOCID.	Richmond	VARCHAR2 (255)				
410	VENDORLOC_STATE	The state associated with the VENDORLOCID.	VA	VARCHAR2 (2)				
420	VENDORLOC_POSTALCODE	The ZIP CODE associated with VENDORLOCID.	23224	VARCHAR2 (25)				
430	VENDORLOC_COUNTRY	The country associated with VENDORLOCID. Normally the value is US for United States.	US	VARCHAR2 (40)				
440	VENDORLOC_EMAILADDRESS	The e-mail address associated with VENDORLOCID.	gs@aol.com	VARCHAR2 (100)				
450	VENDORLOC_PHONE	The phone number associated with the VENDORLOCID.	804-555-1212	VARCHAR2 (50)				
460	VENDORLOC_FAX	The FAX number associated with the VENDORLOCID.	804-777-1212	VARCHAR2 (50)				
470	POCLOSEFLAG	A value of true indicates no other items on the receipt are to be received. A value of false indicates the receipt of items is still open. The receive can manually select the CloseOrder radio button on the Receive Items screen. In addition, the system via an automatic job, will change the value to Yes/true for those receipts showing all items on the receipt have been received as accepted. This job runs on a nightly basis, prior to data extraction for the data warehouse. This flag is used internally in the data warehouse. The default is Active.	true, false	*NUMBER (1)				
480	ACTIVE_TF	1 = Active, 9 = Cancelled, 0 = Inactive, 8 = Closed		1 NUMBER (1)				
490	DW_ETLDATE	This is the date the purchase order was loaded into the data warehouse.	2002-04-22T14:37:57.00	DATE				
500	DW_ETLNUM	This is a system generated sequential number used for loading into the data warehouse. For import files, this value will be system generated when the order is loaded from the eMail to the data warehouse.		756 NUMBER (9)				

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
510	RECEIVERLOGINID	This is the login id of the person who entered the receiving. This must be a valid eVA user login id with receiving approval privileges. If a comment is sent for the receiving, this will be the receiver login id at the comment record User field.	twilson	VARCHAR2 (50)				
520	RECEIVERFIRSTNAME	This is the first name of the person who entered the receiving.	Tom	VARCHAR2 (100)				
530	RECEIVERLASTNAME	This is the last name of the person who entered the receiving.	Wilson	VARCHAR2 (100)				
540	RECEIVINGTYPE	The value for this will be derived by eVA based on the ERPReceiptNumber at the RECV HEADER level (330-ERP RECEIPTNUMBER). 'EXT' if ERPReceiptNumber is not null or 'RC' if ERPReceiptNumber is null		VARCHAR2(10)				
550	AUTO_SUBMIT	This field is used only when importing receiving into eVA. A value of true indicates auto-submit = true, which means the receiving transaction will be imported into eVA in "Submitted" status. The value for this field will always default to true. This field is not used or available on the Order Export file since it is not stored in the eVA Data Warehouse.	true, false	not applicable				
560	AUTO_APPROVE	A value of "true" indicates do not send the receiving transaction through the eVA approval workflow. The receiving transaction is automatically imported in Approved status. A value of "false" indicates all subsequent approvers after the first approver must log in to eVA and approve the receiving transaction. For Order Export, the values are 0 or 1. 0 is false, 1 is true.	Import - true, false Export - 0 or 1	NUMBER (1, 0)				
570	RECEIVEREMAIL	This is the email of the person who entered the receiving.	john.smith@dgs.virginia.gov	VARCHAR2(100)				
580	RECEIVERPHONE	This is the phone number of the person who entered the receiving.	804-555-6666	VARCHAR2(50)				

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
5	RECORDTYPE	Value will always be "VL" indicating receiving line detail. This record type applies to export files. eVA is not expecting to import receiving information at this time. Agencies using the import method will either enter receiving in their ERP system or into eVA after the orders have been imported.	VL			For receiving import information see 'Receiving Import Record Layout' tab		For receiving import information see 'Receiving Import Record Layout' tab		
10	AGENCYCODE	The first position indicates whether this order is for an agency or local government, a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.	A194	VARCHAR2 (10)						
20	DATASOURCE	Identifies the system that sent the information to the data warehouse. For export files, the value will be "BUYER" to indicate the Ariba Buyer eMail system.	BUYER	VARCHAR2 (10)						
30	RECEIPTNUMBER	When the status of the requisition is changed to ordered, a receipt shell is created by the system for each requisition. The system assigns a unique number, RECEIPTNUMBER, that begins with RC to identify the receipt. RECEIPTNUMBER is part of the table's primary key.	RC1193	VARCHAR2 (50)						
40	RECEIPTLINENUMBER	Each detail line in the Receipt document is identified by a sequential receipt line number generated by the system. RECEIPTLINENUMBER comes from the No. field on the receipt document line details screen.		1 NUMBER(9)						
50	PONUMBER	For export files, this is the purchase order number that was system assigned by the eMail.	DO935	VARCHAR2 (50)						
60	POLINENUMBER	The line number for the purchase order commodity line.		1 NUMBER (9)						

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
70	CLIENTNAME	<p>This is the full identifier that the eMail uses to identify each agency or local government. The first position indicates whether an agency or local government (an "A" or an "L"), the positions that follow indicate the agency number or the FIPS number, and the remaining positions indicate the abbreviation.</p> <p>An example value is "A194DGS", where "A" indicates an agency, "194" is the agency number and "DGS" indicates the Department of General Services.</p>	A194DGS	VARCHAR2 (25)						
80	BSOID	<p>A Buysense Org is an organizational unit established within a CLIENTNAME in the eMail. It is used to provide different requisition and receiving workflow approval rules and different accounting defaults.</p> <p>For import files, a value provided will not be used. The BSOID will be defaulted to the BSOID associated with the requester ID (REQREQUESTERID).</p>	A194_TDC_BUYERS	VARCHAR2 (255)						
90	REQNUMBER	<p>For export files; This is the unique requisition number assigned by the eMail. If the requisition was entered in the eMail, the requisition number will start with "PR". If the requisition was sent to the eMail from eprocurement, the prefix will be "E2E". For change orders, the requisition number will include the concatenation of the version number assigned in the eMail.</p>	PR4493	VARCHAR2 (50)						
100	RECEIPTCREATEDATE	This is the date the receipt was first created.	2002-04-20T16:37:42.000	DATE						
110	RECEIPTSUBMITDATE	This is the date when the receipt document was submitted for workflow approval.	2002-04-20T16:37:42.000	DATE						
120	RECEIPTRESUBMITDATE	If the receipt document was ever denied, this is the last date the receipt was resubmitted for workflow approval after having been denied.	2002-04-20T16:37:42.000	DATE						
130	RECEIVEDATE	This is the date the item was actually received.	2002-04-20T12:01:00.000	DATE						
140	RECEIPTAPPROVEDDATE	This is the date the receipt document was approved.	2002-04-20T16:37:42.000	DATE						
150	RECEIPTNAME	This is the receiptname or description associated with RECEIPTNUMBER. RECEIPTNAME comes from the Title field of the receipt document.	Receipt for DO935	VARCHAR2 (128)						

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
160	RECEIPTTYPE	There are two types of receiving - desktop and central. Desktop receiving means the requisitioner received the goods and processes the receipt document. Central receiving means all goods are received at a central location. This information is retrieved from the BSOObject and identifying the first receipt approver (Receipt Approver1). If ReceiptApprover1 is not null, then the RECEIPTTYPE is Central Receiving. If ReceiptApprover1 is null, then the RECEIPTTYPE is Desktop Receiving.	Central Receiving	VARCHAR2 (50)						
170	RCVCAL_YYYY	This is the four position calendar year that indicates the year in which the line item was received.	2002	VARCHAR2 (4)						
180	RCVCAL_MM	This is the two position calendar month that indicates the month in which the line item was received. January = 01, February = 02, etc.	4	VARCHAR2 (2)						
190	RCVCAL_QUARTER	This is the calendar quarter that indicates when the line item was received. January through March = 1, April through June = 2, July through September = 3, October through December = 4	2	VARCHAR2 (1)						
200	REQREQUESTERID	This is the login ID of the person identified in the "On Behalf of" field in the requisition header. The workflow approval and accounting defaults for that person are used in requisition processing.	mjones	VARCHAR2 (50)						
210	REQREQUESTERFIRSTNAME	This is the first name of the person identified in the "On Behalf Of" field in the requisition header.	Mary	VARCHAR2 (100)						
220	REQREQUESTERLASTNAME	This is the last name of the person identified in the "On Behalf Of" field in the requisition header.	Jones	VARCHAR2 (100)						
230	ENTITYCODE	This is a COVA-defined field on the requisition header (EVAHDRPICK1) that is generally the agency number for agencies and the FIPS code for local governments. An example is "194" which is the agency number for the Department of General Services. Values have been established in the eMail. For export files, this field is populated with the "value" of the field data.	194	VARCHAR2 (10)						
240	FISCALYEAR	This is a COVA-defined field on the requisition header (EVAHDRPICK2) on the requisition header that is the fiscal year to which the purchase order applies. If this is a multi-year order, this is the first fiscal year to which the purchase order applies. For export files, this field is populated with the "value" of the field data.	2002	VARCHAR2 (4)						

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
250	SUBENTITYCODE	This is a COVA-defined field on the requisition header (EVAHDRPICK3) used to subdivide the ENTITYCODE. This may be used to distinguish sub-agencies, school boards, etc. It may be used by some agencies and not others. For export files, this field is populated with the "value" of the field data.		VARCHAR2 (15)						
260	NUMBERACCEPTED	This is the quantity received as accepted on the line item. This data comes from the Accepted field on the receipt line details screen.	2	NUMBER ()						
270	NUMBERPREVIOUSLYACCEPTED	For partial receipts, this is the quantity previously received as accepted for the line item. This data comes from the Previously Accepted field on the receipt line details screen.	2	NUMBER ()						
280	NUMBERREJECTED	This is the quantity received as rejected for the line item. This data comes from the Rejected field on the receipt line details screen.	0	NUMBER ()						
290	ERPRECEIPTLINENUMBER	This is the line item number generated by the ERP system is the order is received through an ERP. Currently eVA does not use this field. It is for other AMS customers.		VARCHAR2 (50)						
300	ERPDATASOURCE	If the order was received through an ERP, this field identifies the source of the data. Currently eVA does not use this field. It is for other AMS customers.		VARCHAR2 (15)						
310	ERPPOLINENUMBER	This is the purchase order line number generated by the ERP system if the order line item is received through an ERP. Currently eVA does not use this field. It is for other AMS customers.		NUMBER (9)						
320	NEEDBYDATE	This is the date entered on the requisition as the date the purchase order line items are needed to be delivered. The time is always zeros.	2002-04-20T00:00:00.000	DATE						
330	DUEONDATE	This is the date the purchase order line item is due to be received, as per the vendor. The time is always zeros.	2002-04-20T00:00:00.000	DATE						
340	ASSETUNITNUMBER	Future eVA enhancement. This is the unit of number of the asset.		VARCHAR2 (50)						
350	ASSETSERIALNUMBER	Future eVA enhancement. This is the serial number of the asset.		VARCHAR2 (50)						
360	ASSETTAGNUMBER	Future eVA enhancement. This is the tag number of the asset.		VARCHAR2 (50)						
370	ASSETDATANEEDED	Future eVA enhancement. A value of True in this field indicates the user was required to enter asset details in the Additional Information Needed section of the receipt. A value of False, indicates the user was not required to enter such details.	true, false	VARCHAR2 (50)						
380	ASSETLOCID	Future eVA enhancement. This is the unique ID of the asset location.		VARCHAR2 (50)						
390	UNSPSCCODE	This is the United Nations Standard Product and Service Code for the item (the commodity code). The eMail uses the 8 digit code.	52121509	VARCHAR2 (10)						

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
400	NIGPCODE	This is the National Institute of Governmental Purchasing code for the item. eVA uses NIGP version 12 at the 5 digit level. It was either translated from the UNSPSC code when loaded into the data warehouse or it was sent to the eMall in the EVALINETEXT3 field.	85064	VARCHAR2 (12)						
410	CARSSUBOBJECTCODE	This is the CARS subobject code that was crosswalked from the NIGP code.		VARCHAR2 (6)						
420	ITEMDESCRIPTION	This is the description of the receipt line item. This data comes from the Description field on the receipt line details screen.	sheets, white	VARCHAR2 (2000)						
425	VENDORPARTNUMBER	This is the part number the vendor has associated with the item. For export files, a value may be present if this is a catalog item. For export files, if a catalog item and a value exists, it indicates variable or flexible pricing for an item (i.e. item price differs based on quantity ordered). Vendor will create multiple lines in the catalog for the same item, and use a unique Auxiliary ID to differentiate the items.		1257 VARCHAR2 (255)						
430	VENDORPARTAUXILIARYID			VARCHAR2 (255)						
441	VENDORID	This is the system assigned identifier for a vendor from the eVA vendor registration file.	e356	VARCHAR2 (15)						
451	AMOUNT	The dollar value of the line item. It is calculated by multiplying Price and Quantity.	46.96	NUMBER (37,5)						
461	POQUANTITY	The quantity of the purchase order line item commodity that was ordered.		2 NUMBER ()						
471	UNITOFMEASURECODE	The United Nations unit of measure code for the item. Ex. CS for case.	EA	VARCHAR2 (50)						
481	UNITOFMEASUREDESC	The description associated with the UNITOFMEASURECODE, such as case.	each	VARCHAR2 (128)						
491	ACTIVE_TF	This flag is used internally in the data warehouse. The default is Active. 1 = Active, 9 = Cancelled, 0 = Inactive, 8 = Closed		1 NUMBER (1)						
501	DW_ETLDATE	This is the date the purchase order was loaded into the data warehouse.	2002-04-20T16:37:42.000	DATE						

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
511	DW_ETLNUM	This is a system generated sequential number used for loading into the data warehouse. For import files, this value will be system generated when the order is loaded from the eMail to the data warehouse.		757 NUMBER (9)						
521	RECEIVERLOGINID	This is the login id of the person who entered the receiving.	twilson	VARCHAR2 (50)						
531	RECEIVERFIRSTNAME	This is the first name of the person who entered the receiving.	Tom	VARCHAR2 (100)						
541	RECEIVERLASTNAME	This is the last name of the person who entered the receiving.	Wilson	VARCHAR2 (100)						
551	REJECTIONREASON	This is the reason for the quantity received rejected for the line item. Note: Comment in this field is required for items rejected. If a comment is provided and the number rejected is less or equal to zero, the comment will be ignored.		VARCHAR2 (255)						
561	RECEIVERREJECTEDNOTIFYFLAG	A value of "1" or true in this field indicates the user has requested an email to be sent to Purchasing for rejection reason. A value of 0 or "false", indicates the user has not requested an email to be sent to Purchasing for rejection reason. Will be defaulted to 0 if a value is not provided.	1 = true, 0 = false	NUMBER(1)						
571	ERPPONUMBER	The ERP purchase order number associated with this receiving transaction. If a value is provided, it will be sent to eVA.		VARCHAR2 (50)						
580	RECEIVE_METHOD_CD	This identifies the line item receiving method code. A value of '2' indicates the receiving method is by Quantity. A value of '3' indicates the receiving method is by Amount.	2, 3	NUMBER(2,0)						
590	RECEIVE_METHOD_DESCR	The description associated with the RECEIVE_METHOD_CD, such as 'Quantity' or 'Amount'.	Amount, Quantity	VARCHAR2(255)						
600	AMOUNTACCEPTED	This is the amount received as accepted on the line item if RECEIVE_METHOD_CD = 3, received by Amount. This data comes from the 'Amt. Accepted' field on the receipt line details screen.		2 NUMBER (37,5)						
610	PREVAMOUNTACCEPTED	For partial receipts, this is the amount previously received as accepted for the line item if RECEIVE_METHOD_CD = 3, received by Amount. This data comes from the 'Prev. Accepted' field on the receipt line details screen.		1 NUMBER (37,5)						

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
620	AMOUNTREJECTED	This is the amount received as rejected for the line item if RECEIVE_METHOD_CD = 3, received by Amount. This data comes from the 'Amt. Rejected' field on the receipt line details screen.		0 NUMBER (37,5)						
630	NEGATIVERECEIPTNUMBER	The value of the previous receipt number for which receiving is backed out by entering a negative receipt.	RC1000	VARCHAR2(255)						

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
5	RECORDTYPE	Value will always be "VC" indicating receiving comment. This record type applies to export files. eVA is not expecting to import receiving information at this time. Agencies using the import method will either enter receiving in their ERP system or into eVA after the orders have been imported.	VC			For receiving import information see 'Receiving Import Record Layout' tab		For receiving import information see 'Receiving Import Record Layout' tab		
10	AGENCYCODE	The first position indicates whether this order is for an agency or local government, a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.	A194	VARCHAR2 (10)						
20	DATASOURCE	Identifies the system that sent the information to the data warehouse. For export files, the value will be "BUYER" to indicate the Ariba Buyer eMail system.	BUYER	VARCHAR2 (10)						
30	RECEIPTNUMBER	When the status of the requisition is changed to ordered, a receiptshell is created by the system for each requisition. The system assigns a unique number, RECEIPTNUMBER, that begins with RC to identify the receipt. RECEIPTNUMBER is part of the table's primary key.	RC1193	VARCHAR2 (50)						
35	COMMENTORDER	Comment order for the receiving.	0	NUMBER (9)						
40	RCVCOMMENT	This is the text of the comment itself.		VARCHAR (500)						
50	DW_ETLDATE	This is the date the purchase order was loaded into the data warehouse.	2002-04-20T16:37:42.000	DATE						
60	DW_ETLNUM	This is a system generated sequential number used for loading into the data warehouse.		NUMBER (9)						

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?		
70	PONUMBER	This is the purchase order number the receiving comment relates to.	DO12345, PCO7896, EP444, POBA19435	VARCHAR2 (50)				Required		

Column	Field Name	Definition	Sample Value(s)	DW Field Type & Length	XML level	XML tag for import	Referential integrity?	Required on Import File?
5	RECORDTYPE	Value will always be "FF" indicating file footer.	FF		internal use	Internal use	Value list	COVA_REQUIRED
10	AGENCYCODE	The first position indicates whether this order is for an agency or local government , a value of "A" or "L". If an agency, the positions that follow are the agency number. If a local government, the positions that follow are the FIPS code. Example, A194 is the value for agency number 194, which is Department of General Services. L760 is the value for City of Richmond.	A194	VARCHAR2(10)	internal use	Internal use	Yes	COVA_REQUIRED
20	FILETYPE	Identifies the basic contents of the file. This file will include eVA purchase order information. This value will always be "EVAREQ".	EVAREQ		internal use	Internal use	Value list	COVA_REQUIRED
30	NUMREQHEADERS	This is the count of the requisition header records that are included in the file.	85		internal use	Internal use		COVA_REQUIRED
40	TOTALREQDOLLARS	This is the sum of the total dollar amounts from all requisitions included on the file. The message broker is expecting this to be equal to the sum of all values in the AMOUNT field on the Req Line record.	297500.00		internal use	Internal use		COVA_REQUIRED
50	NUMRCVHEADERS	This is the count of the receiving header records that are included in the file	57		internal use	Internal use		NOT USED
60	TOTALRCVDOLLARS	This is the sum of the total receipt amounts from all receivings included in the file.	8750.00		internal use	Internal use		NOT USED
70	NUMRECORDS	This is the count of all records on the file excluding the file header and file footer. It should include the count of all requisition header records, all requisition line records, all requisition accounting line records, all header comment records, all line comment records, all header attachment records, all line attachment records, all receiving header records, and all receiving line detail records.	300		internal use	Internal use		COVA_REQUIRED
80	EOF	Identifies this record as being the end of the file. The value will always be "EOF".	EOF		internal use	Internal use	Value list	COVA_REQUIRED

Comment number	Comments for Receiving Import Record Layout - directed primarily for the receiving import interface
1	The Receiving Header, Line and Comments record layout in this document pertains to receiving export records from eVA only.
2	There is a separate document for importing Receiving data into eVA. The document for the record layout is 'Interface_Record_Layout_Receiving'. If you are planning to import receiving records into eVA, please request for the 'Interface_Record_Layout_Receiving' document.

Comment number	Comments on attachments - directed primarily for the import interface
1	Although attachments are optional technically (there are no system edits that require attachments), some orders may require attachments because of business requirements.
2	To send an attachment on the import interface, an attachment record (either a header attachment record or a line attachment record) must be sent along with a corresponding comment record. For instance, to send an attachment at the requisition header level, send a header comment record and a header attachment record. To send an attachment at the requisition line level, send a line comment record and a line attachment record.
3	When sending the files to eVA, send the actual attachment files first, then send the order import file.

Comment number	Comments on change orders directed primarily for the import interface			
1	A change order is a complete replacement of the original order.			
2	When sending a change order, send the requisition header and all requisition line, requisition accounting line, header comment, header attachment, line comment, and line attachment records to make a complete order.			
3	Always send the original requisition number in the REQNUMBER field on the Requisition Header record (RH), the Requisition Line record (RL), the Requisition Accounting Line record (RA), the Requisition Header Comment record (HC), the Requisition Header Attachment record (HA), the Requisition Line Comment Record (LC), and the Requisition Line Attachment record (LA) - whether the original or a change.			
4	<p>On the Requisition Header record (RH) send the change order sequence number in the STATUS field (column 200). If the value is numeric and greater than 0, the value will be considered a change order sequence number; otherwise the message broker will try to process as a new requisition.</p> <p>If a value of 1 is sent, the eMall will append "-V2" to the original REQNUMBER. If a value of 2 is sent, the eMall will append "-V3", etc. For instance, if the original requisition number is A194_1234 and a "1" is sent in the STATUS field on the requisition header, the eMall will create a requisition with a requisition number of A194_1234-V2.</p>			
5	<p>Change Orders must be submitted and completed sequentially. eMall will always assign the next available version number. In order for the eMall to match the Order version in the agency system, all change orders against the order must be sent to the eMall.</p> <p>The message broker will manage the sequencing of change orders. If the agency sends more than one change order in the same interface batch, the message broker will process change order 1 before change order 2. If change order 1 is in error, the message broker will place change order 2 in error status.</p> <p>Although not recommended, gaps in change order version numbers will be processed by the message broker. The version number in the eMall remains sequential. This means the agency's system may indicate change order 5 and the eMall may indicate change order 4.</p>			

Comment number	Comments on change orders directed primarily for the import interface			
	<p>On the Requisition Line record (RL), for change orders you must specify how to handle each line by sending a value in the STATUS field (column 200).</p> <p>If the value = 'add' or is not specified, The line will be added</p> <p>If the value = 'change' The line will be changed</p> <p>If the value = 'delete' The line will be deleted</p> <p>Otherwise The line will be added.</p> <p>All change order transactions must reference the originating line number or subsequent Change Order line number for items changed via a change order. Once sent, the line number is never modified even if items above the line are deleted. All new lines should be added to the bottom of an order.</p> <p>It is not recommended to "delete" lines. If you "delete" a line, that line will not appear at all on the change order. The vendor may not know that you have deleted the line unless they look at the prior version. A better approach is to send the line as a "change" with a zero quantity. You can not "delete" all the lines on a requisition/order. The system will not allow it to be submitted.</p>			
5	A change order will not be processed if the original order or any previous change order is an "ordering" or "canceling" status.			
6	Change orders cannot be processed for orders imported prior to January 6, 2003.			
7				
8				

Comment number	Comments on change orders directed primarily for the import interface																																																																																																																															
	The following is a table that will show the use of the four new fields added to the Requisition Line record on export files:																																																																																																																															
<table><tr><td colspan="8">Email On-line Order: DW records for a Requisition originating in the Email and ordered from the Email with 2 Email change orders</td></tr><tr><td>Case</td><td>Order #</td><td>Req #</td><td>ORIGINAL PONumber</td><td>ORIGINAL REQNUMBER</td><td>PREVIOUS VERSION</td><td>ORIGINAL VERSION</td><td>Active Flag</td></tr><tr><td>Initial Requisition/Order</td><td>DO123</td><td>PR456</td><td>DO123</td><td>PR456</td><td>Null</td><td>DO123</td><td>0</td></tr><tr><td>Change Order 1</td><td>DO123-V2</td><td>PR456-V2</td><td>DO123-V2</td><td>PR456-V2</td><td>DO123</td><td>DO123</td><td>0</td></tr><tr><td>Change Order 2</td><td>DO123-V3</td><td>PR456-V3</td><td>DO123-V3</td><td>RP456-V3</td><td>DO123-V2</td><td>DO123</td><td>1</td></tr><tr><td colspan="8">End-to-End Order: Requisition originating in EMail and moving to Advantage with 1 change order</td></tr><tr><td>Case</td><td>Order #</td><td>Req #</td><td>Originating Order #</td><td>Originating Req #</td><td>Previous Order #</td><td>Original Order #</td><td>Active Flag</td></tr><tr><td>Email Requisition</td><td>DO444 With 0 quantity 0\$</td><td>PR444</td><td>DO444</td><td>PR444</td><td>Null</td><td>DO444</td><td>1</td></tr><tr><td>Advantage Order</td><td>POB1</td><td>PR-POB1</td><td>DO444</td><td>PR444</td><td>Null</td><td>POB1</td><td>0</td></tr><tr><td>Change Order in Advantage</td><td>POB1-V2</td><td>PR-POB1-V2</td><td>DO444</td><td>PR444</td><td>POB1</td><td>POB1</td><td>1</td></tr><tr><td colspan="8">Import Order: Order Originating in Agency ERP with two change orders</td></tr><tr><td>Case</td><td>Order #</td><td>Req #</td><td>Originating Order #</td><td>Originating Req #</td><td>Previous Order #</td><td>Original Order #</td><td>Active Flag</td></tr><tr><td>Initial Requisition/Order</td><td>A501_123</td><td>IRQ:A501_123</td><td>A501_123</td><td>IRQ:A501_123</td><td>Null</td><td>A501_123</td><td>0</td></tr><tr><td>Change Order 1</td><td>A501_123-V2</td><td>IRQ:A501_123-V2</td><td>A501_123-V2</td><td>IRQ:A501_123-V2</td><td>A501_123</td><td>A501_123</td><td>0</td></tr><tr><td>Change Order 2</td><td>A501_123-V3</td><td>IRQ:A501_123-V3</td><td>A501_123-V3</td><td>IRQ:A501_123-V3</td><td>A501_123-V2</td><td>A501_123</td><td>1</td></tr></table>									Email On-line Order: DW records for a Requisition originating in the Email and ordered from the Email with 2 Email change orders								Case	Order #	Req #	ORIGINAL PONumber	ORIGINAL REQNUMBER	PREVIOUS VERSION	ORIGINAL VERSION	Active Flag	Initial Requisition/Order	DO123	PR456	DO123	PR456	Null	DO123	0	Change Order 1	DO123-V2	PR456-V2	DO123-V2	PR456-V2	DO123	DO123	0	Change Order 2	DO123-V3	PR456-V3	DO123-V3	RP456-V3	DO123-V2	DO123	1	End-to-End Order: Requisition originating in EMail and moving to Advantage with 1 change order								Case	Order #	Req #	Originating Order #	Originating Req #	Previous Order #	Original Order #	Active Flag	Email Requisition	DO444 With 0 quantity 0\$	PR444	DO444	PR444	Null	DO444	1	Advantage Order	POB1	PR-POB1	DO444	PR444	Null	POB1	0	Change Order in Advantage	POB1-V2	PR-POB1-V2	DO444	PR444	POB1	POB1	1	Import Order: Order Originating in Agency ERP with two change orders								Case	Order #	Req #	Originating Order #	Originating Req #	Previous Order #	Original Order #	Active Flag	Initial Requisition/Order	A501_123	IRQ:A501_123	A501_123	IRQ:A501_123	Null	A501_123	0	Change Order 1	A501_123-V2	IRQ:A501_123-V2	A501_123-V2	IRQ:A501_123-V2	A501_123	A501_123	0	Change Order 2	A501_123-V3	IRQ:A501_123-V3	A501_123-V3	IRQ:A501_123-V3	A501_123-V2	A501_123	1
Email On-line Order: DW records for a Requisition originating in the Email and ordered from the Email with 2 Email change orders																																																																																																																																
Case	Order #	Req #	ORIGINAL PONumber	ORIGINAL REQNUMBER	PREVIOUS VERSION	ORIGINAL VERSION	Active Flag																																																																																																																									
Initial Requisition/Order	DO123	PR456	DO123	PR456	Null	DO123	0																																																																																																																									
Change Order 1	DO123-V2	PR456-V2	DO123-V2	PR456-V2	DO123	DO123	0																																																																																																																									
Change Order 2	DO123-V3	PR456-V3	DO123-V3	RP456-V3	DO123-V2	DO123	1																																																																																																																									
End-to-End Order: Requisition originating in EMail and moving to Advantage with 1 change order																																																																																																																																
Case	Order #	Req #	Originating Order #	Originating Req #	Previous Order #	Original Order #	Active Flag																																																																																																																									
Email Requisition	DO444 With 0 quantity 0\$	PR444	DO444	PR444	Null	DO444	1																																																																																																																									
Advantage Order	POB1	PR-POB1	DO444	PR444	Null	POB1	0																																																																																																																									
Change Order in Advantage	POB1-V2	PR-POB1-V2	DO444	PR444	POB1	POB1	1																																																																																																																									
Import Order: Order Originating in Agency ERP with two change orders																																																																																																																																
Case	Order #	Req #	Originating Order #	Originating Req #	Previous Order #	Original Order #	Active Flag																																																																																																																									
Initial Requisition/Order	A501_123	IRQ:A501_123	A501_123	IRQ:A501_123	Null	A501_123	0																																																																																																																									
Change Order 1	A501_123-V2	IRQ:A501_123-V2	A501_123-V2	IRQ:A501_123-V2	A501_123	A501_123	0																																																																																																																									
Change Order 2	A501_123-V3	IRQ:A501_123-V3	A501_123-V3	IRQ:A501_123-V3	A501_123-V2	A501_123	1																																																																																																																									
	Comments on change orders directed primarily for the import interface																																																																																																																															
	For the Active Flag, a value of 1 means active, a value of 0 means inactive. When a change order is processed, the previous order is made inactive.																																																																																																																															

[illegible]

Comment Number	Comments on Cancellations (primarily for import interface)
1	When sending a cancellation, you must send the Requisition Header record (RH) and at least one Requisition Line record (RL). You do not need to send the entire requisition/order, but you can if you want to.
2	Always send the original requisition number in the REQNUMBER field on the Requisition Header record (RH) and the Requisition Line record (RL). Also send the original requisition number in the REQNUMBER field if you choose to send the Requisition Accounting Line record (RA), the Requisition Header Comment record (HC), the Requisition Header Attachment record (HA), the Requisition Line Comment Record (LC) and the Requisition Line Comment record (LC) and the Requisition Line Attachment record (LA).
3	On the Requisition Header record (RH) send a change order sequence number in the STATUS field (column 200). For instance, if you sent the original order with a "1" in the STATUS field (to indicate the first version of the order), and you are cancelling that original order, send a "2" in the STATUS field when you are sending the cancellation. If you sent a change order with a "3" to indicate the third version, then you want to cancel the order, send a "4" (the next sequence number), on the cancellation. This helps the message broker process the changes/cancellations in the proper sequence. You should not send a change order after you have sent a cancellation.
4	On the Requisition Line record (RL), send the value 'cancel' in the STATUS field (column 200). If the message broker detects ANY requisition line within the requisition that has 'cancel' in the STATUS field, it will send a cancellation of the entire requisition to the eMail.
5	A cancellation will not be processed if the original order or any previous change order is an "ordering" status.
6	Cancellations can only be processed via the import interface for requisitions that were originally imported to the eMail through the interface. (i.e. you can not cancel an order that was entered in the eMail online).
7	Cancellations cannot be processed for orders imported prior to January 6, 2003.

Comment Number	Comments on purchase card orders - directed primarily for the import interface
1	When importing orders into eVA, only send confirming purchase card orders. Purchase card numbers must be communicated to the vendor outside of the interface.
2	Purchase card orders sent on the interface are treated as normal (direct) orders.
3	Send purchase card orders the same as other orders except on the Requisition Header record, put 'true' in AGYHDRCB2 (column 390). If you plan on sending purchase card orders, this field must be configured in the eMail for your agency prior to use. Coordinate this configuration with the eVA Interface Lead Analyst, Maria Hatcher at Maria.Hatcher@dgs.virginia.gov

	Notes on eMail to eProcurement
	Requisitions can be sent from the eMail to the professional buyer's tool, eProcurement, for sourcing rather than having orders immediately generated by the system. The professional buyer will follow the appropriate procurement steps in the eProcurement module and create a new requisition that is sent to the eMail which will then become an order.
1	The routing of requisitions from the eMail to the eProcurement module is handled through the use of two fields that are on the Requisition Header. EVAHDCB1 (field 380) means "Do not send ANY items to eprocurement". EVAHDCB3 (field 720) means "Send ALL items to eprocurement". Items in this context means PO line items.
2	A field is being added to the Import and Export record layout at the end of the record for the EVAHDCB3 field. The EVAHDCB1 field was already part of the record layout.
3	Agencies may manage the values of these fields and send them on the file to be imported into eVA. If values are sent, they must be valid values. If both fields are set to true, an error will be generated. If both fields are set to false, an error will be generated.
4	If both fields are null, Biztalk will default EVAHDCB1 to true and EVAHDCB3 to false (default is not to send to eprocurement). Please note that additional logic for information technology purchases (VITA related) may affect the values of these fields.
5	For imported change orders, Biztalk will set EVAHDCB1 to true and EVAHDCB3 to false. No change orders should ever be sent to the eprocurement module.
6	When a requisition is sent from the eMail to the eProcurement module for sourcing, that eMail requisition has the following values set: -- On the Requisition Header: the TOTAL COST (field 130) is set to 0.00, the STATUS (field 200) set to "eProcurement", the VENDORID (field 550) is set to 'eprocure', VENDORNAME (field 560) is set to "Procurement Office", VENDORDUNSNUMBER (field 580) is set to null, VENDORLOCID (field 590) is set to 'eprocure0001', VENDORLOCNAME (field 600) is set to 'Procurement Office'. -- The Requisition Line has the following values set: STATUS (field 200) is set to 'eProcurement', VENDORID (field 320) is set to 'eprocure', VENDORNAME (field 330) is set to 'Procurement Office', VENDORDUNSNUMBER (field 380) is set to null, VENDORLOCID (field 390) is set to 'eprocure0001', VENDORLOCDUNSNUMBER (field 400) is set to null, QUANTITYORDERED (field 580) is set to zero. -- The Requisition Accounting Line has the following values set: STATUS (field 170) is set to 'eProcurement'.
7	When an agency is enabled for the eprocurement module, the system will start generating new purchase order numbers that are prefixed with an "EP" instead of "DO". If an existing "DO" order is changed, the purchase order number will continue to have the "DO" prefix with the -V version at the end. For purchases that were processed through the eprocurement module with a requisition being sent back to the eMail, the resulting orders will have a prefix of "POB" + agency number + sequential number, for example, POBA194123). In this case, the requisition number will be E2E:POBA194123.

Version#	Date	Revision
Version 1		Original publication
Version 2	6/17/2002	Added ERPBILLTOID field at the end of the Requisition Line Record.
Version 3	6/25/2002	Moved the following total fields from the File Header Record to the File Footer Record: NUMREQHEADERS, TOTALREQDOLLARS, NUMRCVHEADERS, TOTALRCVDOLLARS, NUMRECORDS.
Version 3	6/25/2002	Added AGENCYREFID field at the end of the File Header Record.
Version 3	6/25/2002	On the Requisition Header record, changed BILLTOID, TIN, and ERPBILLTO to NOT USED and modified those definitions. This information will be handled at the Requisition line level. Also modified the definition of REQTITLE and VENDORLOC_POSTALCODE.
Version 3	6/25/2002	On the Requisition Line record, changed REQREQUESTERID, REQTITLE, ENTITYCODE FISCALYEAR, SUBENTITYCODE, and POCATEGORY from Required to NOT USED and modified those definitions. The information for these fields are pulled from the Requisition Header Record.
Version 3	6/25/2002	On the Requisition Accounting record, changed ENTITYCODE, FISCALYEAR, SUBENTITYCODE, and POCATEGORY from Required to NOT USED and modified those definitions. This information will be handled at the Requisition Header Record.
Version 4	9/4/2002	1. On the Req Header Attachment record and on the Req Line Attachment record, modified the definition on the NUMBERBYTES field (column 40). Agencies do not need to send the exact number of bytes of the attachment. The message broker will determine the number of bytes.
Version 4	9/4/2002	2. On the Req Line record, changed the AMOUNT field (column 620) from being OPTIONAL to being COVA_REQUIRED, and changed the definition to explain rounding. Also on the File Footer record, updated the definition of the TOTALREQDOLLARS field (column 40).
Version 4	9/4/2002	3. Some agencies may want to send confirming orders to eVA that were made with a pcard. On the Req Header record, modified the definitions for the ORDERMETHODCATEGORY field (column 110), POTYPE field (column 120), the PCARDALIAS field (column 320), and AGYHDCB2 field (column 390). Also on the Req Line record, modified the definition for the ORDERMETHODCATEGORY (column 120). Also changed the verbage on number 2 of the "Introduction" worksheet in this spreadsheet spec to discuss pcard orders. The agency must communicate pcard numbers to the vendor outside of the interface. Pcard numbers should not be sent on the interface file. These confirming pcard orders will be treated as normal (direct) orders in the eMall. The AGYHDCB2 field will be used to identify these confirming pcard orders for reporting only.

Version#	Date	Revision
Version 4	9/4/2002	<p>4. Although the message broker does not need vendor name, etc. to send orders to the eMail, that information is needed to report information for orders that are sent to the DGS holding data warehouse (non-registered vendors, exceptions, overrides, etc.). On the Req Header record, changed the following fields from "NOT USED" to "COVA_REQUIRED": VENDORNAME (column 560), TIN (column 570), VENDORLOCNAME (column 600), VENDORLOC_LINES (column 610), VENDORLOC_CITY (column 620), VENDORLOC_STATE (column 630), VENDORLOC_POSTALCODE (column 640), VENDORLOC_COUNTRY (column 650).</p> <p>On the Req Header record, changed the following fields from "NOT USED" to "COVA_REQUESTED", VENDORLOC_EMAILADDRESS (column 660), VENDORLOC_PHONE (column 670), and VENDORLOC_FAX (column 680).</p> <p>On the Req Line record, changed the following fields from "NOT USED" to "COVA_REQUESTED", SWAMSMALL (column 340), SWAMWOMAN (column 350), and SWAMMINORITY (column 360).</p>
Version 4	9/4/2002	<p>5. If the message broker detects more than one eVA vendor location with the same DUNS number or the same TIN and ZIP code, the order will not be sent to the eMail (to ensure the order will not be sent to the wrong address). It will be sent to the DGS holding data warehouse. An email will be sent to the agency.</p> <p>Modified the definitions of the following fields on the Req Header record: VENDORLOCID (column 590), VENDORLOC_POSTALCODE (column 640).</p> <p>Modified the definitions of the following fields on the Req Line record: VENDORTAXID (column 370), VENDORLOCID (column 390), VENDORLOCIDUNSNUMBER (column 400).</p>
Version 4	9/4/2002	<p>6. The message broker does not perform properly if there are line feeds within a field. Agencies should not send line feeds. This problem is usually found with formatting within comments. When creating the file to be imported into the eMail, there are three options: 1. Strip out any line feed characters (but formatting will be lost) 2. Replace the line feed character with the \ character (back slash character). 3. Replace the line feed character with <&n>.</p> <p>Definitions have been modified to include this information on the Req Header Comment record, the POCOMMENT field (column 40) and on the Req Line Comment record, the POCOMMENT field (column 40).</p>
Version 4	9/4/2002	7. Added a comment on the Introduction worksheet to explain what to do when an agency is going to create an import file to send to the eMail, but there is no data to extract for that run.
Version 4	9/4/2002	8. On the Req Header record, modified the definition for the STATUS field (column 200) for the export file to include the value of "RECEIVING".
Version 4a	9/19/2002	1. On the Req Header record, changed the following fields from "NOT USED" to "COVA_REQUIRED": VENDORLOC_CITY (column 620), VENDORLOC_COUNTRY (column 650). On the previous version, the definitions were changed but not the column that identifies whether the data is required on the import file.
Version 4a	9/19/2002	2. On the Req Header record, modified the definitions for the AGYHDCRB2 field (column 390). Added verbage to last sentence to indicate that agency does not have to send a value for this field if not using it.

Version#	Date	Revision
		3. On the Req Header record, modified the definitions for the following fields: VENDORNAME (column 560), VENDORLOCNAME (column 600), VENDORLOC_LINES (column 610), VENDORLOC_CITY (column 620), VENDORLOC_STATE (column 630), VENDORLOC_POSTALCODE (column 640), VENDORLOC_COUNTRY (column 650).
Version 4a	9/19/2002	Added verbage to say "Provide this information on all transactions".
		1. Documentation correction to item 6 in Version 4 above. Old '.....2. Replace the line feed character with the \ character (back slash character).' New '.....2. Preceed the line feed character with the \ character (back slash character).' Old '.....3. Replace the line feed character with <&n>.' New '.....3. Replace the carriage return and the line feed character with <&n>.'
Version 4b	10/22/2002	Definitions have been modified to include this information on the Req Header Comment record, the POCOMMENT field (column 40) and on the Req Line Comment record, the POCOMMENT field (column 40).
		2. On the Req Line record, the QUANTITYORDERED field (column 580) definition, added 'Quantity cannot be negative.' On the PRICE field (column 610) definition, added 'Price cannot be negative.' On the AMOUNT field (column 620) definition, added 'Amount cannot be negative.' On the CONTRACTPRICE field (column 630) definition, added 'Contract Price cannot be negative.' On the NONCONTRACT PRICE field (column 640) definition, added 'Non Contract Price cannot be negative.'
Version 4b	10/22/2002	3. On the Req Accounting Line record, the QUANTITY field (column 110) definition, added 'Quantity cannot be negative.' On the AMOUNT field (column 120) definition, added 'Amount cannot be negative.'
Version 4b	10/22/2002	4. On the Req Header Comment record, the QUANTITY field (column 110) definition, added 'Quantity cannot be negative.' On the AMOUNT field (column 120) definition, added 'Amount cannot be negative.'
Version 4b	10/22/2002	5. On the Requisition Line record, the definition on Description.Description (column 930), was changed to indicate that the limit was 2000 instead of 60.
Version 5	1/27/2003	The primary reason for this version is to incorporate modifications to the specs for Change Orders and for Cancellations. Other definition changes were made for clarification.

Version#	Date	Revision
		<p>Changes to the Requisition Header (RH):</p> <ol style="list-style-type: none"> 1. REQNUMBER (column 60), the definition was changed to indicate that the combination of REQNUMBER and STATUS must be unique on the Requisition Header record. The prior spec version said REQNUMBER must be unique. Added a comment that for change orders and cancellations, the original requisition/order number must be provided. Added a comment on the export file definition that the requisition number will include the version number assigned by the eMail for change orders. Added comments and examples on prefixes. 2. POTYPE (column 120), the definition and examples were changed to include the values for "EP", "EXT", and "POB". 3. STATUS (column 200), changed the definition to indicate that import files should provide the change order sequence number (and to send the next sequence number for cancellations). Changed the definition on export files to clarify that the values are mixed case and to clarify the receiving status. Data examples were modified. Designated as COVA_REQUIRED. 4. LASTMODIFIEDDATE (column 210), removed the sentence that read "Currently, purchase order changes and cancellations can not be imported." 5. ORIGINALPONUMBER (column 760), this is a new field. No value is required for import files, but the change in record layout must be accommodated. 6. ORIGINALREQNUMBER (column 770), this is a new field. No value is required for import files, but the change in record layout must be accommodated. 7. PREVIOUSVERSION (column 780), this is a new field. No value is required for import files, but the change in record layout must be accommodated.
Version 5	1/27/2003	8. ORIGINALVERSION (column 790), this is a new field. No value is required for import files,

Version#	Date	Revision
		<p>Changes to the Requisition Line (RL):</p> <p>9. REQNUMBER (column 70), the definition was changed to indicate that the combination of REQNUMBER and STATUS must be unique on the Requisition Header record. The prior spec version said REQNUMBER must be unique. Add a comment that for change orders and cancellations, the original requisition/order number must be provided. Also indicated that the message broker relies on the REQNUMBER on the requisition header record. Added a comment on the export file definition that the requisition number will include the version number assigned by the eMail for change orders. Added comments and examples for prefixes.</p> <p>10. STATUS (column 200), for import files, this field is now used to pass instructions on whether to add, change, or delete the line. If any requisition line within a requisition is sent with a value of 'cancel', the entire requisition will be cancelled. On the export, the definition and examples were changed to indicate that STATUS is mixed case (not upper) and that STATUS is only maintained on the Requisition Header record. Designated as COVA_REQUIRED.</p> <p>11. NEEDBYDATE (column 300), added comment that time is always zero. Modified the example for time.</p> <p>12. DUEONDATE (column 310), added comment that time is always zero. Modified the example for time.</p> <p>13. QUANTITYREJECTED (Column 590), added comment that this field is not being maintained.</p> <p>14. QUANTITYRECEIVED (column 600), added comment that this field is not being maintained.</p>
Version 5	1/27/2003	
		<p>Changes to the Requisition Accounting Line (RA):</p> <p>15. REQNUMBER (column 80), the definition was changed to indicate that the combination of REQNUMBER and STATUS must be unique on the Requisition Header record. The prior spec version said REQNUMBER must be unique on the Requisition Header record. Add a comment that for change orders and cancellations, the original requisition/order number must be provided. Also indicated that the message broker relies on the REQNUMBER on the requisition header record. Added a comment on the export file definition that the requisition number will include the version number assigned by the eMail for change orders. Added comments and examples about prefixes.</p> <p>16. STATUS (column 170), for export, changed the definition and example to be mixed case (not upper). Also indicated that STATUS is only updated on the PO Header record.</p>
Version 5	1/27/2003	

Version#	Date	Revision
Version 5	1/27/2003	<p>Changes to the Requisition Header Comment (HC):</p> <p>17. REQNUMBER (column 70), the definition was changed to indicate that the combination of REQNUMBER and STATUS must be unique on the Requisition Header record. The prior spec version said REQNUMBER must be unique. Add a comment that for change orders and cancellations, the original requisition/order number must be provided. Also indicated that the message broker relies on the REQNUMBER on the requisition header record. Added a comment on the export file definition that the requisition number will include the version number assigned by the eMall for change orders. Added comments and examples about prefixes.</p>
Version 5	1/27/2003	<p>Changes to the Requisition Header Attachment (HA):</p> <p>18. REQNUMBER (column 70), the definition was changed to indicate that the combination of REQNUMBER and STATUS must be unique on the Requisition Header record. The prior spec version said REQNUMBER must be unique. Add a comment that for change orders and cancellations, the original requisition/order number must be provided. Also indicated that the message broker relies on the REQNUMBER on the requisition header record. Added a comment on the export file definition that the requisition number will include the version number assigned by the eMall for change orders. Added comments and examples about prefixes.</p>
Version 5	1/27/2003	<p>Changes to the Requisition Line Comment (LC):</p> <p>19. REQNUMBER (column 70), the definition was changed to indicate that the combination of REQNUMBER and STATUS must be unique on the Requisition Header record. The prior spec version said REQNUMBER must be unique. Add a comment that for change orders and cancellations, the original requisition/order number must always be provided. Also indicated that the message broker relies on the REQNUMBER on the requisition header record. Added a comment on the export file definition that the requisition number will include the version number assigned by the eMall for change orders. Added comments and examples for prefixes.</p>
Version 5	1/27/2003	<p>Changes to the Requisition Line Attachment (LA):</p> <p>20. REQNUMBER (column 70), the definition was changed to indicate that the combination of REQNUMBER and STATUS must be unique on the Requisition Header record. The prior spec version said REQNUMBER must be unique. Added a comment that for change orders and cancellations, the original requisition/order number must always be provided. Also indicated that the message broker relies on the REQNUMBER on the requisition header record. Added a comment on the export file definition that the requisition number will include the version number assigned by the eMall for change orders. Added comments and examples about prefixes.</p>
Version 5	1/27/2003	<p>Changes to the Receiving Header (VH):</p> <p>21. REQNUMBER (column 70) Added comments about prefixes.</p>
Version 5	1/27/2003	<p>Changes to the Receiving Line (VL):</p> <p>22. REQNUMBER (column 90), added comments about prefixes and version numbers.</p> <p>23. NEEDBYDATE (column 320), added comment that time is always zero. Modified data example.</p> <p>24. DUEONDATE (column 330), added comment that time is always zero. Modified data example.</p>

Version#	Date	Revision
Version 5	1/27/2003	Added a worksheet in the specification file for Change Orders, Cancellations, Pcards and Attachments.
Version 6	4/27/2004	1. Version 6 changes are being introduced with the transition of Information Technology purchasing for small and medium agencies to the Virginia Technology Agency (VITA) on July 1, 2004. Some changes are specific to VITA and some are due to the roll out of the eProcurement module in eVA which will happen on July 1 for these same agencies. Large agencies will transition to VITA after July 1.
Version 6	4/27/2004	2. Added a worksheet labeled 'VITA Purchases' that gives options on ordering Information Technology goods and services.
Version 6	4/27/2004	3. Added a worksheet labeled 'eMail to ePro' which provides information about eMail requisitions that are sent to the eProcurement module. The system automatically changes the value of some fields in the data warehouse, which affects the Order Export. Modified the definition on each field that is affected to include a reference to this new worksheet section.
Version 6	4/27/2004	4. On the Introduction, removed item 5, which made reference to future modifications for importing interface files directly into the data warehouse. This is to clean up the documentation from the earlier project to send "holding tank" transactions to the data warehouse.
Version 6	4/27/2004	5. Updated the definition and the values on Requisition Header field for Status (field 200), on the Requisition Line field for Status (field 200), and on the Requisition Accounting Line for Status (field 170) to include the "eProcurement" value.
Version 6	4/27/2004	6. Updated the definition and/or the sample values for the PONUMBER field on the following record types: Requisition Header (field 30), Requisition Line (field 30), Requisition Accounting Line (field 30), Requisition Header Comment (field 25), Requisition Line Comment (field 25), Requisition Header Attachment (field 25), Requisition Line Attachment ((field 25) to include "EP" and "POB".
Version 6	4/27/2004	7. Updated the definition and sample values on the Requisition Header field (110) for ORDERMETHODCATEGORY to include the "ERP" value. This is not a modification, but a clean up of the documentation. Updated the definition and sample values on the Requisition Line field (field 120) for ORDERMETHODCATEGORY to include the "ERP" value.
Version 6	4/27/2004	8. Added a new field at the end of the Requisition Header record, field 800, for EVAHDCRB3. This is the "Send all items to eProcurement" flag.
Version 6	4/27/2004	9. Updated the definition of the EVAHDCRB1 field (field 380) on the Requisition Header. This is the "Do not send ANY items to eprocurement flag".
Version 6	4/27/2004	10. Updated the definition, including the list of valid values, for the PO Category field (field 370) on the Requisition Header.
Version 6	4/27/2004	11. Updated the Requisition Accounting Line to identify the VITA specific accounting fields. See AGYACTPICK20 (field 433), AGYACTPICK21 (field 443), AGYACTPICK22 (field 453), AGYACTPICK23 (field 463), AGYACTPICK24 (field 473), AGYACTPICK25 (field 483), and EVAACTTXT3 (field 563).
Version 6	4/27/2004	12. Documentation correction from earlier revisions to the definitions on the Requisition Line Record for LASTMODIFIEDDATE (field 210) and REQCHANGEYID (field 220) to remove wording that indicates change orders and cancellations can not be imported.
Version 6	6/29/2004	13. Definition on Requisition Header for PREFERRED_ORDERMETHOD changed for the value of Exception. Those orders will no longer be written to the data warehouse.
Version 7	5/9/2005	14. Added PROPRIETARYANDCONFIDENTIAL (field 80) to Requisition Header Comment and Requisition Line Comment records.

Version#	Date	Revision
		15. Updated the definition for E02, POCATEGORY (field 370) on the Requisition Header. Removed statement 'routed to VITA'.
Version 7	5/9/2005	Replaced the word 'exception' with the word 'exempt' for definitions of PO Category values that reference exempt categories.
Version 7	5/9/2005	Added maximum filesize for import file (4MB) to the 'Introduction' worksheet tab.
Version 7	8/15/2005	Changed VARCHAR2(15) to VARCHAR2(255), VENDORAUXILIARYID (field 410) on the Requisition Line.
Version 7	8/15/2005	Changed VARCHAR2(256) to VARCHAR2(2000),POCOMMENT (field 40) on the Requisition Header Comment.
Version 8	8/11/2008	1. Added AGYHDCB4 (column 810) to Requisition Header record. This is a false/true optional field that may be defined differently for each agency.
Version 8	8/11/2008	2. Added AGYHDCB5 (column 820) to Requisition Header record. This is a false/true optional field that may be defined differently for each agency.
Version 8	8/11/2008	3. Added ADHOCFEEPAER (column 830) to Requisition Header record. This is a varchar2 optional field that indicates whether the agency or the vendor will pay the transaction fees for an order to an unregistered vendor.
Version 9	11/21/2011	Changes are being made to add two new fields on the requisition header.
Version 9	11/21/2011	1. On the Requisition Header record, added PROCURETXNTYPE (column 840). This is a new picklist field being added to the eMail.
Version 9	5/31/2011	2. On the Requisition Header record, added PROCURETXNTYPEDESC(column 850). This is the description for the new PROCURETXNTYPE picklist field being added to the eMail.
Version 9	11/21/2011	3. On the Requisition Header record, field AGYHDPICK6 (column 860), is a new picklist field being added to the eMail.
Version 9	11/21/2011	4. On the Requisition Header record, field AGYHDPICK6DESC (column 870), is the description for the new picklist field AGYHDPICK6 being added to the eMail.
Version10	8/8/2012	Changes documented for upcoming implementation of vendor standard name
Version10	8/8/2012	1. On the Requisition Header record, field VENDORID (column 550), changed definition to refer to VLIN instead of VENDORLOCIDUNSNUMBER.
Version10	8/8/2012	2. On the Requisition Header record, field, VENDORNAME (column 560) changed definition to indicate that for order export files, the value will be the Vendor Location Standard Name.
Version10	8/8/2012	3. On the Requisition Header record, field, VENDORLOCID (column 590), changed definition to include new processing for message broker to first look at VLIN at the requisition line level, then the VENDORLOCIDUNSNUMBER, then the TIN and VENDORLOC_POSTAL_CODE
Version10	8/8/2012	4. On the Requisition Header record, field VENDORLOC_POSTALCODE (column 640), changed definition to include new processing for message broker to first look at VLIN at the requisition level, then the VENDORLOCIDUNSNUMBER, then the TIN AND VENDORLOC_POSTAL CODE.
Version10	8/8/2012	5. On the Requisition Header record, added VLIN (column 880). This is the new vendor location identifier established with the adoption of the procurement vendor data standards. This is a 10 position field with the first two positions being "VA". The value is system assigned, unique per ordering location and can not be changed.
Version10	8/8/2012	6. On the Requisition Header record, added RGST_TYPE_CD (column 890). This is a code used to identify the registration type of process used for the vendor location. Values may be 'V' if the vendor self-registered and accepted the MOA, 'S' if the vendor was state-entered, and N', if the vendor is not on the eVA registration file (Not Registered).

Version#	Date	Revision
Version10	8/8/2012	7. On the Requisition Header record, added RGST_TYPE_DESCR (column 900).
Version10	8/8/2012	8. On the Requisition Header record, added STNDRD_NM_SEQ_NBR (column 910).
Version10	8/8/2012	9. On the Requisition Line record, field VENDORID (column 320), changed the definition to refer to VLIN instead of VENDORLOCDUNSNUMBER.
Version10	8/8/2012	10. On the Requisition Line record, field VENDORTAXID (column 370), changed the definition to include new processing for the message broker to first look at VLIN, then the VENDORLOCDUNSNUMBER, then the TIN and VENDORLOC_POSTALCODE.
Version10	8/8/2012	11. On the Requisition Line record, field VENDORLOCID (column 390), changed the definition to include new processing for the message broker to first look at VLIN, then the VENDORLOCDUNSNUMBER, then the TIN and VENDORLOC_POSTALCODE.
Version10	8/8/2012	12. On the Requisition Line record, field VENDORLOCDUNSNUMBER (column 400), changed the definition to include new processing for the message broker to first look at VLIN, then the VENDORLOCDUNSNUMBER, then the TIN and VENDORLOC_POSTALCODE.
Version10	8/8/2012	13. On the Requisition Line record, added field for VLIN (column 950). For import orders, the message broker process will change to first look for a VLIN, if provided use that to find the vendor location in eVA. If not provided then look for VENDORLOCDUNS. If not provided, then look for TIN and VENDORLOC_POSTALCODE.
Version10	8/8/2012	14. On the Requisition Line record, added field for RGST_TYPE_CD (Column 960). This is a code used to identify the registration type of process used for the vendor location. Values may be 'V' if the vendor self-registered and accepted the MOA, 'S' if the vendor was state-entered, and 'N', if the vendor is not on the eVA registration file (not registered).
Version10	8/8/2012	15. On the Requisition Line record, added field for RGST_TYPE_DESCR (Column 970).
Version10	8/8/2012	16. On the Requisition Line record, added field for STNDRD_NM_SEQ_NBR (Column 980).
Version11	6/25/2013	17. On the Receiving Header record, added field for RECEIVERLOGINID (Column 510).
Version11	6/25/2013	18. On the Receiving Header record, added field for RECEIVERFIRSTNAME (Column 520).
Version11	6/25/2013	19. On the Receiving Header record, added field for RECEIVERLASTNAME (Column 530).
Version11	6/25/2013	20. On the Receiving Header record, added field for RECEIVINGTYPE (Column 540).
Version11	6/25/2013	21. On the Receiving Header record, added field for AUTO_SUBMIT (Column 550).
Version11	6/25/2013	22. On the Receiving Header record, added field for AUTO_APPROVE (Column 560).
Version11	6/25/2013	23. On the Receiving Line record, added field for RECEIVERLOGINID (Column 521).
Version11	6/25/2013	24. On the Receiving Line record, added field for RECEIVERFIRSTNAME (Column 531).
Version11	6/25/2013	25. On the Receiving Line record, added field for RECEIVERLASTNAME (Column 541).
Version11	6/25/2013	26. On the Receiving Line record, added field for REJECTIONREASON (Column 551).
Version11	6/25/2013	27. On the Receiving Line record, added field for RECEIVERREJECTEDNOTIFYFLAG (Column 561).
Version11	6/25/2013	28. On the Receiving Line record, added field for ERPPONUMBER (Column 571).
Version11	6/25/2013	29. On the Receiving Comments record, updated definition for field for COMMENTORDER (Column 35). Only one comment is allowed per receiving.
Version11	6/25/2013	30. On the Receiving Comments record, added field for PONUMBER (Column 70).
Version11	6/25/2013	31. Added Receiving Import Record Layout tab. This tab has information pertaining to receiving import record layout into eVA.
Version11	6/25/2013	32. On the Requisition Header record, updated definition for field IGNORE_APPROVAL_FLOW (Column 750). A value of "true" means this is an order to be imported. No approval required in eVA. A value of "false" means this is a requisition to be imported. Approval is required in eVA.

Version#	Date	Revision
Version11	6/25/2013	33. On the Requisition Line record, updated definition for field STATUS (Column 200). Added "For requisition import (IGNORE_APPROVAL_FLOW = "false"), a value of "delete" or "change" is not allowed. A requisition with a "cancel" status will be processed only if the requisition in eVA is in Composing status, otherwise it will be rejected."
Version12	8/21/2014	34. On the Requisition Line record, added field for SWAMMICRO (Column 990).
Version12	8/21/2014	35. On the Requisition Line record, added values 8 = 'Pricing Agreement' and 77 = 'Agency Contract' for CONTRACTTYPE (column 520).
Version13	12/1/2015	36. On the Requisition Line record, added field for RECEIVE_METHOD_CD (Column 1000).
Version13	12/1/2015	37. On the Requisition Line record, added field for RECEIVE_METHOD_DESCR (Column 1010).
Version13	12/1/2015	38. On the Receiving Header record, added field for RECEIVEREMAIL (Column 570).
Version13	12/1/2015	39. On the Receiving Header record, added field for RECEIVERPHONE (Column 580).
Version13	12/1/2015	40. On the Receiving Line record, added field for RECEIVE_METHOD_CD (Column 580).
Version13	12/1/2015	41. On the Receiving Line record, added field for RECEIVE_METHOD_DESCR (Column 590).
Version13	12/1/2015	42. On the Receiving Line record, added field for AMOUNTACCEPTED (Column 600).
Version13	12/1/2015	43. On the Receiving Line record, added field for PREVAMOUNTACCEPTED (Column 610).
Version13	12/1/2015	44. On the Receiving Line record, added field for NEGATIVERECEIPTNUMBER (Column 620).
Version13	12/1/2015	45. VITA Purchases tab no longer valid. Information is obsolete. VITA orders should not be imported. They should be entered directly into eVA.
Version 14	7/20/2016	46. On the Requisition Line record, changed field length from 2000 to 2500 for field VENDORCOMMODITYDESC (Column 450)
Version 14	7/20/2016	47. On the Requisition Line record, changed field length from 2000 to 2500 for field Description.Description (Column 930)
Version 15	8/3/2017	48. On the Requisition Line record, changed field length from 2000 to 2500 for field VENDORCOMMODITYDESC (Column 450)
Version 15	8/3/2017	49. On the Requisition Line record, changed field length from 25 to 100 for field CONTRACTTYPE (Column 520)
Version 15	8/3/2017	50. On the Requisition Header Comments record, changed comments for field REQNUMBER (Column 70)
Version 15	8/3/2017	51. On the Receiving Comments record, changed field length from 256 to 500 for field RCVCOMMENT (Column 40)
Version 15	9/15/2017	52. On the Requisition Header record, changed field length from 40 to 128 for field VENDORNAME (Column 560)
Version 15	11/9/2017	53. On the Requisition Header record, changed comments for field REQPREPARERID (Column 230). For importing requisitions into eVA a valid value can be either an eVA userid or an eVA email address.
Version 15	11/9/2017	54. On the Requisition Header record, changed comments for field REQREQUESTERID (Column 270). For importing requisitions into eVA a valid value can be either an eVA userid or an eVA email address.
Version 15	5/24/2017	55. On the Requisition Header record, changed field length from 25 to 255 for field HEADERCROSSREF (Column 400).
Version 15	7/5/2018	56. Column lengths on several fields were changed to conform to the new eVA Data Warehouse record layout. The rows with the field length changed have been highlighted in yellow.